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Town of

HOLLIS

New Hampshire



ANNUAL REPORT

1981

Annual Report

FOR THE TOWN OF

HOLLIS

NEW HAMPSHIRE

for the year

Nineteen Hundred and Eighty-One

Annual Reports

of the

OFFICERS and COMMITTEES

of the Town of

HOLLIS, N.H.

FOR THE YEAR ENDING DECEMBER 31, 1981

With Report of

SCHOOL DISTRICT

FOR THE YEAR ENDING JUNE 30, 1981

DEDICATION

It has been the practice of the Editorial Staff of the Hollis Town Report to put the picture of one of our leading citizens on the cover of the Annual Report each year. This year we are privileged to have Austin Chandler as our Man of the Year.

Born in Warren, Massachusetts in 1892, Mr. Chandler was educated in the Fitchburg, Massachusetts area where he worked with a prominent firm as a draftsman in the Industrial Arts field for most of his career. The holder of several patents in his special fields, he moved to Hollis in 1962 with his wife Lora to reside on Worcester Road.

About the year 1970 the Board of Selectmen was notified by the State of New Hampshire that as of January 1, 1980 the Town must have a complete tax map of the several thousand properties in town. This map must be authenticated and available to the public at the Town Hall.

The Board asked Mr. Chandler if he would take on this monumental task, which if done by an outside firm could easily have cost the taxpayers thousands of dollars. Austin accepted the challenge and spent the next ten years working night and day with help from several other qualified, long time residents, to bring the project to a successful conclusion.

Not content with this, Austin continues to serve as town map coordinator today on a daily basis at the Town Hall. He is constantly updating the maps as changes occur. To go along with the town maps he also created a street book listing all properties by street and number. This has been of immense value to the office staff, police, fire and highway departments.

Those of us on the town hall staff are constantly being educated on the latest wild flower, bird or wild life. Austin has made us bird feeders and when the right time of year comes around our offices sport containers of flowers which he raises as a hobby.

Austin Chandler has set for all of us an example of patience, dedication and love of town which few will equal and none surpass.

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TOWN OFFICERS
March 1981 - March 1982

SELECTMEN, ASSESSORS, OVERSEERS OF THE POOR
Frederick Q. Gemmill, Chrmn. Richard Walker Philip Mercer
Louise R. King, Adm. Asst.

TOWN CLERK
Bertha Duncan

DEPUTY TOWN CLERK
Nancy B. Jambard

TAX COLLECTOR
Leonard White

DEPUTY TAX COLLECTOR
Roland Schellenberg

SUPERVISORS OF THE CHECKLIST
Frances Forrester Kathryn Hardy Wendell Wright

POLICE CHIEF
Paul A. Bosquet

FIRE CHIEF
Kenneth Towne

FIRE WARDS
Edward Chamberlain 1983 Kenneth Towne 1982
Robert I. Davison 1984

REPRESENTATIVES
Betty Hall Eliot B. Ware, Jr.

ROAD AGENT
Roy L. Wilkins

TRUSTEES OF THE TRUST FUNDS
Wendell Wright Kenneth Trow Gilbert Bucknam

TREASURER
Ralph J. Hardy

MODERATOR
N. Roger Hammond

BUILDING INSPECTOR
Ronald S. Boisvert, Jr.

SEXTON
Roy L. Wilkins

NASHUA REGIONAL PLANNING
Mary Leipziger Barbara Coughlin Judy Ferguson, Alternate

CIVIL DEFENSE DIRECTOR

Frank Durham

HEALTH OFFICER

Jeanne Williams

ANIMAL CONTROL OFFICERS

Robert Knoll

Gerald Morse

LIBRARY TRUSTEES

Iola Ballou 1984

Diane Hoyt 1984

Dorothy Hackett 1982

Grace B. Towne 1982

Frances H. Whiting 1983

Pearl Rideout 1983

TOWN BUDGET COMMITTEE

Dorothy Colson 1984

Richard Drisko 1984

William Price, Chairman 1982

Fred Pitman 1982

Frank Whittemore 1983

Lawrence Morrison 1983

PLANNING BOARD

Richard Walker, Ex-Officio

Daniel McManus, Jr. 1982

Rodman Williams 1983

Candace Gregg, Chmn. 1984

John Singer 1985

Thomas Jambard 1984

Howard Hunt, Alternate 1982

Judy Ferguson, Alternate 1982

NASHUA REGIONAL SOUNDING BOARD

Mary Leipziger

Richard Hardy

Eliot B. Ware, Jr.

Barbara Coughlin

Judy Ferguson, Alternate

HISTORIC DISTRICT

Christine Trow 1984

Philip Mercer 1984

Robert Davison 1982

Richard Hardy, Chmn. 1982

William Wehrle 1983

Doris Worsowicz 1983

BOARD OF ADJUSTMENT

Wendell Wright 1985

Robert Pollard, Chrmn. 1985

Mary Anne Smith 1984

Kenneth Walters 1983

Gary Schlieckert 1982

W. Neil Hall, Alternate 1982

Dorothy Pitman, Alternate 1982

FOREST COMMITTEE

Jeffrey Smith 1984

Edward Chamberlain 1984

Edward Karjanen 1982

George Burton 1982

Arthur Woods 1983

David Seager 1983

CAPITAL NEEDS COMMITTEE

James Belanger

Bertrand Sommer

RECREATION COMMISSION

Paul Hayner 1984	Arthur Rockwell, Chrmn. 1984
Beth Magennis 1982	Susan Darling 1983
John M. Cotter 1983	Cheryl Henry 1982

CEMETERY COMMISSION

Laurie L. Harris 1981	Wendell C. Wright 1981
W. Boyd Weston 1982	Percy L. Snow, Chrmn. 1982
Eleanor Whittemore, Sec. 1984	

CONSERVATION COMMISSION

Jeffrey Smith 1982	David Sherman, Chrmn. 1984
Claire Goulder 1983	Roland Schellenberg 1982
Ralph Hardy 1983	Vaughan Pitman 1983
Fred Leipziger 1984	

**TOWN HALL
OFFICES AND HOURS**

SELECTMEN'S OFFICE

Administrative Assistant: Louise R. King
9 A.M. to 2 P.M.
Monday thru Friday
465-2780

TAX COLLECTOR

Hours: 9 A.M. to 12 Noon
Monday, Wednesday, Friday, Saturday
Telephone: 465-7987

TOWN CLERK

Hours: 9 A.M. to 12 Noon
Monday, Wednesday, Friday, Saturday
and Monday evenings 7 to 9 P.M.
Telephone: 465-2064

BUILDING INSPECTOR

Hours: 4:30 to 6:30 P.M.
Monday, Tuesday, Thursday
Telephone: 465-2209
Ruth Clark is his secretary and may be contacted at the Town Hall during normal business hours. She schedules appointments with the Building Inspector and takes messages for him during the day.

PLANNING BOARD

Mary Auer is the secretary for the Planning Board. She may be contacted during normal business hours at the Town Hall. The telephone number is 465-2209.

HOLLIS TOWN WARRANT
THE STATE OF NEW HAMPSHIRE

THE POLLS WILL BE OPEN FROM 7:00 A.M. TO 7:00 P.M.

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at Lower Town Hall in said Hollis on Tuesday, the ninth day of March, next at 7:00 of the clock in the forenoon, to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. To transact other business by official ballot.

Given under our hands and seal, this 17th day of February, in the year of our Lord nineteen hundred and eighty-two.

/s/ Frederick Q. Gemmill
/s/ Richard A. Walker
/s/ Philip W. Mercer
Selectmen of Hollis

A true copy of Warrant—Attest:

/s/ Frederick Q. Gemmill
/s/ Richard A. Walker
/s/ Philip W. Mercer
Selectmen of Hollis

HOLLIS TOWN WARRANT
THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at Walters Auditorium in said Hollis on Wednesday, the tenth day of March, next at 7:30 of the clock in the evening, to act upon the following subjects:

1. To see if the town will appropriate \$250,000.00 for the purpose of constructing a new fire station, raising \$81,300.00 from the 1982 budget, withdrawal of \$18,700.00 from capital reserve fire house fund plus any accumulated interest and borrowing \$150,000.00 over a three-year period (1983, 1984, 1985), in accordance with RSA 33, Municipal Finance Act.

2. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same.

3. To hear reports of Selectmen and other Town Officers and Committees.

4. To see if the town will authorize the Selectmen to borrow money in anticipation of taxes.

5. To see if the town will vote to accept State Aid for the Construction of Class V roads and appropriate the sum of \$1,596.64.

6. To see if the town will vote to authorize the Tax Collector to accept prepayment of taxes in multiples of \$10.00.

7. To see if the town will vote to authorize the Conservation Commission to retain the unexpended portion of its previous appropriations and its 1982 appropriation, said funds to be placed in a special conservation fund in accordance with RSA 36-A:5.

8. To see if the town will vote to authorize the Board of Selectmen to apply for, accept and expend money from the state, federal or another governmental unit or a private source which becomes available during the year in accordance with the procedures set forth in RSA 31:95-b.

9. To see if the town will vote to appropriate and authorize the withdrawal from the Revenue Sharing Fund established under the provisions of the State and Local Assistance Act of 1972 for use as set-offs against budgeted appropriations for the following specific purposes and in the amount indicated herewith or take any other action hereon. Police Department: \$36,238.00.

10. To see if the town will raise and appropriate the sum of \$55,000.00 for the purchase of the former David Seager property on Depot Road adjoining Nichols Field.

11. To see if the town will appropriate \$31,000.00 to purchase a new diesel dump truck, raising \$10,600.00 and withdrawing from capital reserve fund the sum of \$20,400.00 plus accumulated interest.

12. To see if the town will raise and appropriate the sum of \$5,641.00 for the purchase of a new sand/salt spreader.

13. To see if the town will authorize the selectmen to expend \$1,000.00 of the funds in the map capital reserve fund to continue to develop the Tax Map project.

14. To see if the town will raise and appropriate the sum of \$8,000.00 to be placed in capital reserve fund for a grader.

15. To see if the town will raise and appropriate the sum of \$5,000.00 to be placed in capital reserve fund for town highway garage expansion.

16. To see if the town will raise and appropriate the sum of \$6,000.00 to be placed in capital reserve fund for a front end loader.

17. To see if the town will raise and appropriate the sum of \$15,000.00 to be placed in capital reserve fund for fire trucks.

18. To see if the town will raise and appropriate the sum of \$6,000.00 to be placed in capital reserve fund for a rescue van.

19. To see if the town will raise and appropriate the sum of \$40,000.00 to be placed in capital reserve fund for a new fire house.

20. To see if the town will raise and appropriate the sum of \$2,000.00 to be placed in capital reserve fund for an ambulance.

21. To see if the town will raise and appropriate the sum of \$7,500.00 to be placed in capital reserve fund for a Communications Center and Police Station.

22. To see if the town will raise and appropriate the sum of \$5,000.00 to be placed in capital reserve fund for library expansion.

23. To see if the town will raise and appropriate the sum of \$2,500.00 to be placed in capital reserve fund for a ¾ ton 4x4 pick-up truck.

Given under our hands and seal, this 17th day of February, in the year of our Lord nineteen hundred and eighty-two.

/s/ Frederick Q. Gemmill

/s/ Richard A. Walker

/s/ Philip W. Mercer

Selectmen of Hollis

A true copy of Warrant—Attest:

/s/ Frederick Q. Gemmill

/s/ Richard A. Walker

/s/ Philip W. Mercer

Selectmen of Hollis

BUDGET OF THE TOWN OF HOLLIS, N.H.

PURPOSES OF APPROPRIATION (RSA 31:4)	Actual Appropriations 1981 (1981-82)	Actual Expenditures 1981 (1981-82)	Selectmen's Budget 1982 (1982-83)	Budget Committee Recommended 1982 (1982-83)
GENERAL GOVERNMENT				
Town Officers Salary	\$ 28,450	\$ 29,070	\$ 26,750	\$ 26,750
Town Officers Expenses	42,265	36,595	44,465	44,465
Election and Registration Expenses	900	1,023	1,000	1,000
Cemeteries	12,450	7,142	7,051	7,051
General Government Buildings	27,215	25,035	24,800	24,800
Planning and Zoning	16,344	14,139	19,179	19,179
Legal Expenses	5,000	5,355	7,500	7,500
Advertising and Regional Association	898	898	1,094	1,094
PUBLIC SAFETY				
Police Department	119,565	114,399	149,241	149,241
Fire Department	28,225	29,235	40,600	40,600
Civil Defense	100	-0-	50	50
Building Inspection	-0-	8,691	-0-	-0-
Communications	56,068	56,748	60,969	60,969
Radio & Communic. Equip. Maint.	4,690	4,690	5,420	5,420

PURPOSES OF APPROPRIATION (RSA 31:4)	Actual Appropriations 1981 (1981-82)	Actual Expenditures 1981 (1981-82)	Selectmen's Budget 1982 (1982-83)	Budget Committee Recommended 1982 (1982-83)

HIGHWAYS, STREETS & BRIDGES

Town Maintenance (incl. hwy. subsidy)	193,281	188,164	202,393	202,393
General Highway Department Expenses	54,375	54,151	41,100	41,100
Town Road Aid	1,604	1,604	1,597	1,597
Additional Highway Subsidy	17,419	16,930	17,674	17,674
Street Lighting	8,300	8,388	9,100	9,100

SANITATION

Solid Waste Disposal	46,292	45,432	52,041	52,041
Town Dumps	10,150	9,758	12,315	12,315

HEALTH

Health Department	6,950	6,915	7,869	7,869
Animal Control	5,700	14,664	8,750	8,750
Vital Statistics	60	47	60	60

WELFARE

General Assistance	4,000	6,474	6,000	6,000
Old Age Assistance	1,000	44	1,000	1,000
Aid to the Disabled	1,000	1,395	2,000	2,000
Intermediate Nursing Care	-0-	5,449	10,000	10,000

PURPOSES OF APPROPRIATION
(RSA 31:4)

CULTURE AND RECREATION

	Actual Appropriations 1981 (1981-82)	Actual Expenditures 1981 (1981-82)	Selectmen's Budget 1982 (1982-83)	Budget Committee Recommended 1982 (1982-83)
Library	21,354	18,827	24,320	24,320
Parks and Recreation	8,000	3,224	3,500	3,500
Patriotic Purposes	800	341	300	300
Conservation Commission	15,000	59,000	7,500	7,500
Recreation Commission	19,240	14,475	10,592	10,592
Nichols Improvement Fund	10,000	18,511	12,000	12,000

DEBT SERVICE

Interest Expense - Tax Anticipation Notes

115,000 122,644 130,000 130,000

CAPITAL OUTLAY

Police Cruiser
Town Road and Bridge Construction
Fire House Land and Building
New Equipment - Backhoe
Dump Truck
Spreader
Lease of New Equipment
Nichols Field - Additional Land

7,700 7,865 -0- -0-
13,000 -0- -0- -0-
-0- 36,728 250,000 250,000
17,195 17,195 -0- -0-
-0- -0- 31,004 31,004
-0- -0- 5,641 5,641
3,000 3,000 -0- -0-
-0- -0- 55,000 55,000

PURPOSES OF APPROPRIATION
(RSA 31:4)

MISCELLANEOUS

FICA, Retirement & Pension
Contributions
Insurance
Unemployment Compensation
Trust Fund Management Fee
Town Forest
Health, Life, Disability, Dental

TOTAL APPROPRIATIONS

Actual Appropriations 1981 (1981-82)	Actual Expenditures 1981 (1981-82)	Selectmen's Budget 1982 (1982-83)	Budget Committee Recommended 1982 (1982-83)
28,000	28,672	36,000	36,000
34,280	36,399	34,629	34,629
3,000	-0-	3,000	3,000
3,000	3,121	3,500	3,500
1	-0-	1	1
16,200	18,487	26,000	26,000
<u>\$1,082,071</u>	<u>\$1,155,924</u>	<u>\$1,393,005</u>	<u>\$1,393,005</u>

Less: Amount of Estimated Revenues, Exclusive of Taxes \$838,466
Amount of Taxes to be Raised (Exclusive of School and County Taxes) \$554,539

SOURCES OF REVENUE

TAXES

	Estimated Revenues 1981 (1981-82)	Actual Revenues 1981 (1981-82)	Selectmen's Budget 1982 (1982-83)	Estimated Revenues 1982 (1982-83)
Resident Taxes	\$ 30,570	\$ 29,660	\$ 30,000	\$ 30,000
National Bank Stock Taxes	100	64	100	100
Yield Taxes	4,000	4,974	2,500	2,500
Interest and Penalties on Taxes	22,100	18,862	19,000	19,000
Inventory Penalties	500	317	250	250
	18,000	30,217	20,000	20,000

INTERGOVERNMENTAL REVENUES

Meals and Rooms Tax	42,000	31,873	35,000	35,000
Interest and Dividends Tax	47,000	59,372	22,000	22,000
Savings Bank Tax	7,500	13,164	10,000	10,000
Highway Subsidy	22,625	15,802	16,419	16,419
Town Road Aid		14,865		
Reimb. a/c/ State-Federal Forest Land		34	35	35
Additional Highway Subsidy	17,419	16,780	17,674	17,674
Highway Fees			11,000	11,000
Loan Repayment - Conservation Commission		44,000		

LICENSES AND PERMITS

Motor Vehicle Permit Fees	118,000	144,134	138,000	138,000
Dog Licenses	3,500	3,716	3,000	3,000
Business Licenses, Permits and Filing Fees	250	9,002	250	250

SOURCES OF REVENUE	Estimated Revenues 1981 (1981-82)	Actual Revenues 1981 (1981-82)	Selectmen's Budget 1982 (1982-83)	Estimated Revenues 1982 (1982-83)
CHARGES FOR SERVICES				
Income from Departments	20,000	18,804	16,000	16,000
Rent of Town Property	500	594	500	500
MISCELLANEOUS REVENUES				
Interest on Deposits	140,000	177,098	165,000	165,000
Sale of Town Property	2,000	4,599	1,000	1,000
Nichols Fund and Other Gifts	10,000	24,796	12,000	12,000
Income from Trust Funds	2,900	3,406	3,400	3,400
OTHER FINANCING SOURCES				
Proceeds of Long-Term Debt			150,000	150,000
Withdrawal from Capital Reserve	1,000	-0-	39,100	39,100
Revenue Sharing Fund	39,101	39,101	36,238	36,238
Fund Balance	75,000	83,000	90,000	90,000
Miscellaneous Credits		7,874		
TOTAL REVENUES AND CREDITS	\$ 624,065	\$ 796,108	\$ 838,466	\$ 838,466

ACCOUNTANTS' REPORT

Board of Selectmen
Town of Hollis, New Hampshire

We have examined the general purpose financial statements of the Town of Hollis, New Hampshire as of and for the year ended December 31, 1980 as listed in the table of contents. Our examination was made in accordance with generally accepted auditing standards, and included such tests of the accounting records, and such other auditing procedures as we considered necessary in the circumstances.

The Town has not maintained a record of its general fixed assets, and accordingly a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial report.

In our opinion, except for the effects of the omission of a statement of general fixed assets as discussed in the preceding paragraph, the aforementioned general purpose financial statements present fairly the financial position of the Town of Hollis, New Hampshire, at December 31, 1980, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Melanson Professional Association

Merrimack, New Hampshire
March 11, 1981

TOWN OF HOLLIS, NEW HAMPSHIRE

Combined Balance Sheet
All Fund Types
December 31, 1980

	Governmental Fund Types			Fiduciary Funds	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Trust	
ASSETS					
Cash	\$ 362,442	\$ 1,311	\$ -	\$ 24,583	\$ 388,336
Cash investments	400,225	37,790	34,102	141,857	613,974
Marketable securities, market value \$177,918	-	-	-	203,015	203,015
Receivables:					
Taxes, net of allowances \$10,905	667,902	-	-	-	667,902
Due from others	1,360	454	-	-	1,814
Due from other funds	2,000	-	-	-	2,000
Due from other governments	-	1,169	-	-	1,169
Total Assets	<u>\$1,433,929</u>	<u>\$ 40,724</u>	<u>\$ 34,102</u>	<u>\$ 369,455</u>	<u>\$1,878,210</u>

LIABILITIES AND FUND EQUITY

Liabilities:					
Vouchers payable	\$ 18,141	\$ -	\$ -	\$ -	\$ 18,141
Yield tax deposits	208	-	-	-	208
Due to other funds	-	-	-	2,000	2,000
Due to school district	<u>1,249,553</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,249,553</u>
Total Liabilities	<u>1,267,902</u>	<u>-</u>	<u>-</u>	<u>2,000</u>	<u>1,269,902</u>

TOWN OF HOLLIS, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and Changes in
Fund Balances — All Governmental Fund Types and Expendable Trust Funds
For the Fiscal Year Ended December 31, 1980

	Governmental Fund Types			Fiduciary	
	General	Special Revenue	Capital Projects	Fund Expendable Trust	Total (Memorandum Only)
Revenues:					
Taxes	\$2,767,041	\$ -	\$ -	-	\$2,767,041
Licenses and permits	126,117	-	-	-	126,117
Intergovernmental revenues	237,570	68,187	-	19,400	325,157
Charges for services	38,938	-	-	-	38,937
Interest	137,703	3,898	-	19,732	161,333
Miscellaneous	10,187	-	-	12,005	22,192
Total Revenues	3,317,555	72,085	-	51,137	3,440,777
Expenditures:					
Current:					
General government	181,944	-	-	186	182,130
Protection of persons and property	152,573	29,620	-	7,616	189,809
Highways and streets	209,859	54,022	-	-	263,881
Sanitation	58,919	-	-	-	58,919
Health and welfare	10,807	-	-	-	10,807
Library and recreation	14,944	-	-	25,048	39,992

Capital outlay	64,019	-	42,085	28,736	134,840
Debt Service:					
Interest on short term obligations	100,872	-	-	-	100,872
State debt service requirement	1,240	-	-	-	1,240
Assessments:					
School district	2,289,696	-	-	-	2,289,696
County	146,688	-	-	-	146,688
Total Expenditures	<u>3,231,561</u>	<u>83,642</u>	<u>42,085</u>	<u>61,586</u>	<u>3,418,874</u>
Excess of Revenues Over (Under) Expenditures	<u>85,994</u>	<u>(11,557)</u>	<u>(42,085)</u>	<u>10,449</u>	<u>21,903</u>
Other Financing Sources (Uses):					
Operating transfers in	69,108	17,325	63,687	84,813	234,933
Operating transfers out	163,158	-	-	50,185	213,343
Total Other Financing Sources (Uses)	<u>(94,050)</u>	<u>17,325</u>	<u>63,687</u>	<u>34,628</u>	<u>21,590</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(8,056)	5,768	21,602	24,179	43,493
Fund Balance - January 1, 1980 (restated)	<u>174,083</u>	<u>34,956</u>	<u>12,500</u>	<u>138,589</u>	<u>360,128</u>
Fund Balance - December 31, 1980	<u>\$ 166,027</u>	<u>\$ 40,724</u>	<u>\$ 34,102</u>	<u>\$ 162,768</u>	<u>\$ 403,621</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and Changes in Fund Balances — Budget and Actual — General and Special Revenue Fund Types For the Fiscal Year Ended December 31, 1980

	General Fund		Special Revenue Funds		Totals (Memorandum Only)	
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:						
Taxes	\$2,760,802	\$2,767,041	\$ 6,239	\$ -	\$2,767,041	\$ 6,239
Licenses and permits	114,200	126,117	11,917	-	126,117	11,917
Intergovernmental revenues	239,017	237,570	(1,447)	48,573	287,590	18,167
Charges for services	12,500	38,937	26,437	-	12,500	26,437
Interest	83,000	137,703	54,703	-	83,000	58,601
Miscellaneous	8,499	10,187	1,688	-	8,499	1,688
Total Revenues	3,218,018	3,317,555	99,537	48,573	3,389,640	123,049

Expenditures:

Current:

General government1	182,306	181,944	362	-	-	182,306	181,944	362
Protection of persons and property	138,293	152,573	(14,280)	29,620	-	167,913	182,193	(14,280)
Highways & streets	196,387	209,859	(13,472)	52,913	(1,109)	249,300	263,881	(14,581)
Sanitation	60,178	58,919	1,259	-	-	60,178	58,919	1,259
Health & welfare	13,393	10,807	2,586	-	-	13,393	10,807	2,586
Library & recreation	19,031	14,944	4,087	-	-	19,031	14,944	4,087
Capital outlay	60,840	64,019	(3,179)	-	-	60,840	64,019	(3,179)
Debt service:								
Interest on short-term obligations	63,000	100,872	(37,872)	-	-	63,000	100,872	(37,872)

State debt service requirement	-	1,240	(1,240)	-	-	-	1,240	(1,240)
Assessments:								
School district	2,289,696	2,289,696	-	-	-	2,289,696	2,289,696	-
County	146,688	146,688	-	-	-	146,688	146,688	-
Total Expenditures	3,169,812	3,231,561	(61,749)	82,533	83,642	(1,109)	3,252,345	3,315,203
Excess of Revenues Over (Under) Expenditures	48,206	85,994	37,788	(33,960)	(11,557)	22,403	14,246	60,191
Other Financing Sources (Uses):								
Operating transfers in	51,000	69,108	18,108	20,325	17,325	(3,000)	71,325	86,433
Operating transfers out	160,571	163,158	(2,587)	-	-	-	160,571	163,158
Total Other Financing Sources (Uses)	(109,571)	(94,050)	15,521	20,325	17,325	(3,000)	(89,246)	(76,725)
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(61,365)	(8,056)	53,309	(13,635)	5,768	19,403	(75,000)	(2,288)
Fund Balance—								
January 1, 1980 (restated)	174,083	174,083	-	34,956	34,956	-	209,039	-
Fund Balance—								
December 31, 1980	\$ 112,718	\$ 166,027	\$53,309	\$21,321	\$40,724	\$19,403	\$134,039	\$206,751
								\$72,712

TOWN OF HOLLIS, NEW HAMPSHIRE**Statement of Revenues, Expenses, and Change in Fund Balance
All Non-Expendable Trust Funds
For the Fiscal Year Ended December 31, 1980**

Operating Revenues:	
Gifts	\$ 26,277
Dividends	18,322
Gains on sales of securities	2,586
Interest	<u>521</u>
Total Operating Revenues	47,706
Operating Transfers Out	<u>(21,590)</u>
Net Income	26,116
Fund Balance - January 1, 1980	<u>178,571</u>
Fund Balance - December 31, 1980	<u><u>\$204,687</u></u>

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE
Statement of Changes in Financial Position
All Non-Expendable Trust Funds
For the Fiscal Year Ended December 31, 1980

Sources of Working Capital:

Operations:

Net income	<u>\$26,116</u>
Net Increase in Working Capital	<u><u>\$26,116</u></u>

Elements of Net Increase in Working Capital:

Cash	\$(5,708)
Cash investments	<u>31,824</u>
Net Increase in Working Capital	<u><u>\$26,116</u></u>

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE**Notes to Financial Statements****December 31, 1980****1. Summary of Significant Accounting Policies**

The accounting policies of the Town of Hollis as reflected in the accompanying financial statements for the year ended December, 1980 conform to generally accepted accounting principles for local government units, except as indicated hereinafter, as amended by Statement 1, Governmental Accounting and Financial Reporting Principles, issued by the National Council on Governmental Accounting. The more significant accounting policies of the Town are summarized below:

(a) Fund Accounting

For reporting purposes, the financial activities of the Town are accounted for through the use of several funds. Each fund is a separate accounting entity with self-balancing accounts. The following types of funds and account groups are used by the Town:

Governmental Funds

- (i) The General Fund - to account for all financial activities of the Town, except those required to be accounted for in another fund. Most revenues and expenditures of a general governmental nature are accounted for in this fund.
- (ii) Special Revenue Funds - to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes.
- (iii) Capital Projects Funds - to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by special assessment funds).

Fiduciary Funds

- (iv) Trust Funds - to account for assets held by the Town in a trustee capacity. These include (i) Expendable Trust Funds, (ii) Non-expendable Trust Funds.

(b) Basis of Accounting

The accrual basis of accounting is used for the Town's fiduciary type funds. The modified accrual method of accounting is used for all governmental fund types. Under the modified accrual method, revenues are recorded when susceptible to accrual (i.e., measurable and available to finance the Town's operations) and expenditures, other than interest on long-term debt, are recorded when the liability is incurred.

(c) Fixed Assets

Property, plant and equipment acquired or constructed for general government services are recorded as expenditures in the fund making the expenditure. Generally accepted accounting principles require that such assets be accounted for in a "general fixed assets group of accounts." The Town does not maintain such an account group.

(d) Taxes Collected for Others

The Town collects property taxes and other shared revenues for the Hollis School District and the County of Hillsborough. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

An analysis of the 1980 property tax levy is presented below:

	Amount Levied	%
Town of Hollis	\$ 311,161	11.3
Hollis School District	2,289,696	83.4
Hillsborough County	146,688	5.3
Total	<u>\$2,747,545</u>	<u>100.0</u>

(e) Interfund Transactions

The accompanying financial statements reflect numerous transactions between the various funds. These transactions represent operating transfers and do not constitute revenues nor expenditures of the funds.

(f) Continuing Appropriations

Appropriations for certain projects and specific items not fully expended at year-end are carried forward as continuing appropriations to the next year in which they supplement the appropriations of that year. At year-end, continuing appropriations are reported as a component of fund balance.

2. Taxes Receivable

An analysis of taxes receivable at December 31, 1980 is presented below:

Property Taxes:

Levy of 1980	\$620,743	
Levy of 1979	206	
Levy of 1978	<u>78</u>	
Total Property Taxes		\$621,027

Resident Taxes:

Levy of 1980	3,690	
Levy of 1979	190	
Levy of 1978	<u>70</u>	
Total Resident taxes		3,950

Land Use Cahnge Taxes:

Levy of 1980	9,373
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Yield Taxes:

Levy of 1979	2,134
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Unredeemed Taxes:

Levy of 1979	35,603	
Levy of 1978	5,968	
Levy of 1977	413	
Prior years' levies	<u>339</u>	
Total Unredeemed Taxes		42,323

Less estimated uncollectible taxes	(10,905)
Total	<u><u>\$667,902</u></u>

As prescribed by state law, all delinquent taxes are sold at tax sale by the Town's tax collector. The purchaser of tax sale properties obtains a priority tax lien. If the property is not redeemed within a two year redemption period, the property is deemed to the lien holder.

3. Retirement Plans

All full-time employees of the Town are covered under the State of New Hampshire Retirement System. Contributions are deducted at rates according to employment category. The Town's contribution for normal costs of the plan is based upon an actuarial valuation of the entire State. Since the actuarial valuation is performed on the entire State plan, the amount, if any, of the

excess of vested benefits over pension fund assets for the Town of Hollis is not available. The Town does not have a liability for past service costs, the Town's expense for the year for the State plan was \$8790.

4. Fund Balances

Portion of fund balances have been reserved or designated for various specific purposes. A summary of these reserves and/or designations are presented below:

General Fund

Reserved for encumbrances:	
Nichols field maintenance	<u>\$ 588</u>

Special Revenue Funds

Reserved for approved projects:	
Town road aid	<u>\$ 1,169</u>
Unreserved - designated for subsequent years' expenditures:	
Revenue sharing	<u>\$ 39,555</u>

Capital Projects Funds

Reserved for continuing appropriations:	
Firehouse land	<u>\$ 34,102</u>

Trust Funds

Reserved for endowments:	
Nichols fund	\$115,373
Library funds	47,633
Cemetery funds	39,459
Public welfare funds	2,222
Total	<u>\$204,687</u>

Unreserved - designated for specific purposes:	
Fire department	\$ 18,779
Library	4,039
Conservation commission	(1,912)
Capital reserve	141,862
Total	<u>\$162,768</u>

5. **Budget**

The Town budget represents departmental appropriations as authorized by annual or special Town meetings. The Selectmen may transfer funds between operating categories as they deem necessary. State Statutes require balanced budgets but provide for use of beginning fund balances to achieve that end. Seventy-five thousand dollars of the beginning General Fund Balance was applied to reduce the 1980 property tax levy.

1981 REPORT OF INDEPENDENT AUDITORS

We are examining the financial statements of the Town of Hollis for the year ended December 31, 1981 for the purpose of expressing an opinion on them. Our work is expected to be completed by March 5, 1982 and our report will be available for your review at the annual Town Meeting.

Melanson Professional Association
Certified Public Accountants

SCHEDULE OF TOWN PROPERTY
As of December 31, 1981; June 30, 1982

DESCRIPTION	VALUE
Town Hall, Lands and Buildings	\$ 350,000.00
Furniture and Equipment	20,000.00
Libraries, Lands and Buildings	115,000.00
Furniture and Equipment	83,000.00
Police Department, Land and Buildings	40,000.00
Equipment	20,000.00
Fire Department, Lands and Buildings Included with Town Hall	
Equipment	110,000.00
Highway Department, Lands and Buildings	110,000.00
Equipment	110,000.00
Materials and Supplies	9,000.00
Parks, Commons and Playgrounds	83,000.00
Schools, Lands and Buildings, Equipment	5,000,000.00
Town Forest 508 acres	200,000.00
Hildreth and Birch, L/O Fire Department	10,000.00
Conservation Commission	111,000.00
All Other Property and Equipment:	
Civil Defense Equipment	4,000.00
TOTAL	\$6,375,000.00

SUMMARY OF TAX SALES ACCOUNTS
Fiscal Year Ended December 31, 1981

- DR. -

— Tax Sales on Account of Levies Of —

	1980	1979	1978	Previous Years
Balance of Unredeemed Taxes —				
Beginning Fiscal Year*	\$	\$35,602.67	\$5,968.21	\$749.06
Taxes Sold to Town During Current Fiscal Year**	98,432.73			
Interest Collected				
After Sale	1,092.20	2,966.30	1,263.66	110.86
Redemption Costs	181.67	134.15	57.65	3.72
TOTAL DEBITS	\$99,706.60	\$38,703.12	\$7,289.52	\$863.64

- CR. -

**Remittances to Treasurer
During Year**

Redemptions	\$50,215.61	\$22,962.13	\$5,968.21	\$329.96
Interest & Costs				
After Sale	1,273.87	3,100.45	1,321.31	114.58
Abatements During Year	4,784.11	1,002.06		
Deeded To Town				
During Year				
Unredeemed Taxes — End of Fiscal Year	43,433.01	11,638.48		419.10
TOTAL CREDITS	\$99,706.60	\$38,703.12	\$7,289.52	\$863.64

* These sums represent the total of Unredeemed Taxes, as of January 1, 1982 from Tax Sales held in Previous Fiscal Years.

** Amount of Tax Sale(s) held during current fiscal year, including total amount of taxes, interest and costs to date of sale(s).

TOWN OF HOLLIS
TAX COLLECTOR'S REPORT
Fiscal Year Ended December 31, 1981

- DR. -

— Levies Of: —

**Uncollected Taxes - Beginning
of Fiscal Year**

	1981	1980	Prior
Property Taxes		\$620,742.53	\$ 283.68
Resident Taxes		3,690.00	260.00
Land Use Change Taxes		9,373.46	
Yield Taxes			2,134.13

Taxes Committed to Collector:

Property Taxes	\$3,060,624.08		
Resident Taxes	28,800.00		
National Bank Stock Taxes	63.50		
Land Use Change Taxes	25,433.80		
Yield Taxes	3,064.07	2,368.88	

Added Taxes:

Property Taxes	1,239.76		
Resident Taxes	2,400.00	640.00	

Overpayments:

a/c Property Taxes		736.65	
a/c Resident Taxes	41.00		

**Interest Collected on
Delinquent Costs**

Property Taxes:	13.00	580.67	
	646.48	17,621.61	

**Penalties Collected on
Resident Taxes**

	77.00	229.00	11.00
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TOTAL DEBITS

\$3,122,402.69	\$655,982.80	\$2,688.81
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- CR. -

Remittances to Treasurer

During Fiscal Year

Property Taxes	\$2,385,334.60	\$610,960.56	\$
Resident Taxes	27,170.00	2,410.00	80.00
Yield Taxes	2,696.46	2,253.34	24.40
National Bank Stock Tax	63.50		
Land Use Change Taxes	25,433.80	4,783.30	
Interest Collected			
During Year	659.48	18,202.28	
Penalties on Resident Taxes	77.00	229.00	11.00
Overpayments	41.00	736.65	

Abatelements Made

During Year:

Property Taxes	7,140.87	7,887.66	129.05
Resident Taxes	1,030.00	1,650.00	170.00
Yield Taxes		115.54	2,109.73
Land Use Change Taxes		4,590.16	

**Uncollected Taxes - End of
Fiscal Year:**

(As Per Collector's List)

Property Taxes	669,388.37	1,894.31	154.63
Resident Taxes	3,000.00	270.00	10.00
Yield Taxes	367.61		

TOTAL CREDITS	\$3,122,402.69	\$655,982.80	\$2,688.81
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TOWN TREASURER'S REPORT — 1981

The financial condition of the town treasury improved significantly during 1981. Improved tax collections reduced the receivables growth from \$199,497.96 experienced in 1980 to \$65,630.69 in 1981. Although the absolute level of receivables is higher, a welcome downtrend is noted.

Financial management of the town's inactive balances earned a net of \$51,975.06 during 1981. This is the equivalent to 1.69% of the total property taxes to be raised or 59.4 cents on the 1981 tax rate of \$35.20 per 1000 valuation.

Investments in certificates of deposit bought with the yearly carry-over and borrowings via tax anticipation notes have provided the funds necessary to earn approximately half this amount. Deposits in the checking account, when over \$50,000, are purchased by the bank at call money interest rates on a day-to-day basis. Interest from this source accounted for the other half of this amount.

The cooperation of all town officials receiving funds, especially the Tax Collectors, made possible the record investment earnings achieved in 1981.

Ralph J. Hardy
Treasurer

1981
TREASURER'S FINANCIAL SUMMARY

CASH ACCOUNT

Cash balance 1/1/81	\$ 362,415.20
Current Receipts	<u>6,664,517.17</u>
Total Receipts	\$7,026,932.37
Less Total Disbursements	<u>6,843,597.02</u>
Cash Balance 12/31/81	<u><u>\$ 183,335.35</u></u>

INVESTMENT ACCOUNT

	Purchases and Payments	Redemptions and Receipts
Balance 1/1/81	\$ 434,327.50	
TAN Proceeds		\$1,800,000.00
CD's Purchased	1,600,000.00	
Reinvestments	300,000.00	
Repay TAN	1,800,000.00	
CD Redemptions		2,300,000.00 34,327.50
1981 Tax Receipt Invested	<u>750,000.00</u>	
Sub-Total	\$4,884,327.50	<u>\$4,134,327.50</u>
Less Receipts	<u>4,134,327.50</u>	
Balance 12/31/81	<u><u>\$ 750,000.00</u></u>	

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION**

November 4, 1981

Selectmen/Hollis
Town Office
Hollis, N.H. 03049

Gentlemen:

Your Summary Inventory of Property Valuation and Statement of Appropriations have been approved. You may proceed with the assessment of 1981 taxes on the basis of the following figures.

Net Assessed Valuation	\$87,463,573.00
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Taxes Committed to Collector:

Town Property Taxes Assessed	\$3,078,718.00
Precinct Taxes Assessed	
Total Gross Property Taxes	<u>\$3,078,718.00</u>
Less: Est. War Service Tax Credits	<u>22,650.00</u>
Net Property Tax Commitment*	\$3,056,068.00

Tax Rate — Town Precinct	3.52
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* The amount of property tax commitment is subject to adjustment by reason of any increase or decrease in War Service Tax Credits which may result based on the above approved rate.

In the event any adjustment was made in the Appropriations Section, we have enclosed a copy of the changes. Revenues and Credits have been approved as shown on the enclosed copy of the third page of the Statement of Appropriation.

The net amounts approved for school, county and precinct are indicated below. These amounts are the total monies which should be transferred to each of these units of government.

Net School Appropriations	\$2,512,834.00
County Tax Assessment	153,717.00
Net Precinct Appropriation (1)	

In arriving at the above approved rate the Overlay has been set in the amount of \$55,186.00.

Very truly yours,
Lloyd M. Price, Commissioner

Report of Trust Funds of the Town of Hollis on December 31, 1981

PRINCIPAL							INCOME				
Date of Crea- tion	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning Year	New Funds Created	Gains or (Losses) on Sale of Securities	End End Year	Balance Beginning Year	INCOME DURING YEAR Amount	Expended During Year	Balance End Year
1873	Mary S. Farley Legacy -	High School	Common Trust	12,538.59		(430.36)	12,108.23	7.58	828.71	836.29	.00
1884	Samuel T. Worcester Legacy	High School	Common Trust	1,553.05		(53.30)	1,499.75	.96	104.60	105.56	.00
1916	Lucy E. Worcester	High School	Common Trust	729.72		(25.05)	704.67	.45	49.18	49.63	.00
1916	Sarah A. Worcester Legacy	High School	Common Trust	729.72		(25.05)	704.67	.45	49.18	49.63	.00
1917	Franklin Worcester Legacy	High School	Common Trust	33,734.17		(1,157.86)	32,576.31	20.50	2,242.14	2,262.64	.00
1932	Clara E. Cutter Legacy	High School	Common Trust	656.91		(22.55)	634.36	.40	44.23	44.63	.00
1944	Emma F. Van Dyke Legacy	High School	Common Trust	3,939.34		(135.21)	3,804.13	2.38	260.58	262.96	.00
1956	Mary F. Wilson Legacy	High School	Common Trust	2,627.63		(90.19)	2,537.44	1.62	177.00	178.62	.00
1957	Henry A. Wilson Legacy	High School	Common Trust	2,626.85		(90.16)	2,536.69	1.60	175.23	176.83	.00
1967	Lucinda F. Read Legacy	High School	Common Trust	566.84		(19.46)	547.38	.33	35.89	36.22	.00
1980	Ruth E. Wheeler Legacy	Home Eco.	Common Trust	10,342.27		(354.98)	9,987.29	7.16	782.96	790.12	.00
TOTAL HIGH SCHOOL FUNDS							67,640.92	43.43	4,749.70	4,793.13	.00
1917	Sarah A. Worcester Legacy	Hollis Library	Common Trust	364.85		(12.52)	352.33	.22	24.56	24.78	.00
1917	Franklin Worcester Legacy	Hollis Library	Common Trust	6,662.65		(228.68)	6,433.97	4.00	437.69	441.69	.00
1918	Charles M. Stratton Gift	Hollis Library	Common Trust	131.39		(4.51)	126.88	.08	8.86	8.94	.00
1927	Lillian Worcester Legacy	Hollis Library	Common Trust	475.23		(16.31)	458.92	.29	32.00	32.29	.00
1931	John H. & Susan Poole Cutter Memorial	Hollis Library	Common Trust	210.22		(7.22)	203.00	.13	14.18	14.31	.00
1932	Clara Cutter Legacy	Hollis Library	Common Trust	656.93		(22.55)	634.38	.41	44.24	44.65	.00
1939	Joseph B. Parker Legacy	Hollis Library	Common Trust	656.93		(22.55)	634.38	.41	44.24	44.65	.00
1944	Emma Van Dyke Legacy	Hollis Library	Common Trust	3,939.35		(135.21)	3,804.14	2.38	260.61	262.99	.00
1950	Ruth C. Goodwin Legacy	Hollis Library	Common Trust	656.93		(22.55)	634.38	.41	44.24	44.65	.00
1955	Silas M. Spaulding Legacy	Hollis Library	Common Trust	394.16		(13.53)	380.63	.24	26.59	26.83	.00
1956	Mary F. Wilson Legacy	Hollis Library	Common Trust	1,313.80		(45.09)	1,268.71	.81	88.48	89.29	.00
1957	Henry A. Wilson Legacy	Hollis Library	Common Trust	2,626.87		(90.16)	2,536.71	1.60	175.24	176.84	.00
1963	Etta M. Flagg Legacy	Hollis Library	Common Trust	653.59		(22.43)	631.16	.33	36.41	36.74	.00
1967	Lucinda F. Read Legacy	Hollis Library	Common Trust	566.83		(19.46)	547.37	.33	35.87	36.20	.00
1974	Leila Parker Legacy	Hollis Library	Common Trust	265.78		(9.13)	256.65	.18	19.49	19.67	.00
1980	Daniel H. Goodwin Legacy	Hollis Library	Common Trust	1,032.90		(35.45)	997.45	.69	75.23	75.92	.00
1980	Charles Zylonis Legacy	Lithuanian	Common Trust	26,103.49		(895.95)	25,207.54	17.29	1,901.41	1,918.70	.00
TOTAL LIBRARY FUNDS							45,108.60	29.80	3,269.34	3,299.14	.00

1894 to Cemetery Funds, Gifts &									
1979	Perp. Care of Cemeteries	Common Trust							
	Recap of Additions								
1981	J. Wanda Clarkson								
1981	Lyle Lucier								
1981	Leonard White								
1981	Arthur Durant								
1981	Perley Wheeler								
1981	Katherine Smith								
1981	Ed Blair -- partial								
1981	Marjorie Healy								
1981	Robert Sundstrom								
1981	Rheta McGilvary								
1973	Viola S. Brocklebank Mem.	East Cemetery	Common Trust						
	TOTAL CEMETERY								
1906	Jesse Rideout Legacy	Public Welfare	Common Trust						
1934	Della M. Smith Legacy	Public Welfare	Common Trust						
1951	Charles H. Farley Legacy	Public Welfare	Common Trust						
	TOTAL PUBLIC WELFARE								
	TOTALS								

Report of The Common Trust Fund Investments of The Town of Hollis on December 31, 1981

No. of Shares or Other units	HOW INVESTED Description of Investment	Balance Beginning Beginning	PRINCIPAL		INCOME					
			Additions Purchases	Proceeds From Sales	Gains or (Losses) From Sales	Balance End Year	Balance Beginning Year	Income During Year	Expended During Year	Balance End Year
26000	Principal Cash	.60	.37	20,540.00	(5,460.00)	.97	.00	.00	.00	.00
	U.S. Treasury Bonds 3 1/4 6/15/83	26,000.00				.00	544.86	544.86		.00
20000	U.S. Treasury Notes 15 7/8s 7/31/83	.00	19,993.75			19,993.75	Accrued Int.	(60.39)	(60.39)	.00
10000	U.S. Treasury Notes 8 1/4 5/15/88	9,662.50				9,662.50	825.00	825.00		.00
5000	Amer. Tel. & Tel. 4 3/8 4/1/85	5,017.60				5,017.50	218.76	218.76		.00
8000	Commonwealth Edison 6 1/4 2/1/98	7,880.00				7,880.00	500.00	500.00		.00
8000	Indian Head Bank Sub. Cap. 8.5 10/1/84	8,000.00				8,000.00	680.00	680.00		.00
10000	Pacific Gas & Electric 4 1/2 12/1/86	8,643.85				8,643.85	450.00	450.00		.00
5000	Public Service of Oklahoma 4 1/4 2/1/87	5,006.55				5,006.55	212.50	212.50		.00
5000	Sears Roebuck 4 3/4 8/1/83	5,313.06				5,313.06	237.50	237.50		.00
300	American Home Products	5,172.60	3,033.46			8,206.06	525.00	525.00		.00
168	American Tel. & Tel.	7,327.00				7,327.00	890.40	890.40		.00
200	Arizona Public Service	4,009.88				4,009.88	440.00	440.00		.00
500	Beatrice Foods	4,118.00	6,296.34			10,414.34	450.00	450.00		.00
175	Duke Power	3,668.74				3,668.74	364.00	364.00		.00
100	Exxon	2,570.84				2,570.84	300.00	300.00		.00
100	General Electric	.00	6,258.08			6,258.08	235.00	235.00		.00
100	IBM	6,740.55				6,740.55	344.00	344.00		.00
100	MMM	2,788.03				2,788.03	300.00	300.00		.00
300	Owens-Illinois	7,555.72				7,555.72	468.00	468.00		.00
300	Pepsico	8,097.72				8,097.72	426.00	426.00		.00
100	Scott & Fetzer	2,703.46				2,703.46	277.50	277.50		.00
200	Southern California Edison	5,585.50				5,585.50	606.00	606.00		.00
150	Tenneco	6,348.29				6,348.29	390.00	390.00		.00
	Federated Money-Market Short Term Govts.	15,476.00	1,937.00	15,589.00		1,824.00	1,147.61	1,147.61		.00
	TOTALS	157,686.39	37,519.00	36,129.00	(5,460.00)	153,616.39	97.50	10,674.24	10,771.74	.00

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS ON DECEMBER 31, 1981

CAPITAL RESERVES

Date of Creation	Name of Trust Fund	How Invested	PRINCIPAL			INCOME			
			Balance Beginning Year	New Funds Created	Balance End Year	Balance Beginning Year	Income During Yr. Amount	Expended During Year	Balance End Year
1979	Ambulance	Money Market	4,484.87	2,000.00		.42	924.18	924.00	.60
1973	Income Invested	Money Market		924.00	7,408.87				
	Payloader	Money Market	23,295.55	6,000.00		.85	4,330.60	4,331.00	.45
Annual	Income Invested	Money Market		4,331.00	33,626.55				
	Fire Truck	Money Market	59,833.05	15,000.00		.18	11,078.85	11,079.00	.03
1979	Income Invested	Money Market		11,079.00	85,912.05				
	Grader	Money Market	17,958.50	8,000.00		.00	3,700.09	3,700.00	.09
1979	Income Invested	Money Market		3,700.00	29,658.50				
	Rescue Van	Money Market	6,731.81	6,000.00		.41	1,708.62	1,709.00	.03
1979	Income Invested	Money Market		1,709.00	14,440.81				
	Communication Center	Money Market	8,273.87	7,500.00		.98	2,113.56	2,114.00	.54
1970	Income Invested	Money Market		2,114.00	17,887.87				
	New Fire House	Money Market	6,242.61	10,000.00		.88	2,481.16	2,482.00	.04
1976	Income Invested	Money Market		2,482.00	18,724.61				
	Dump Truck	Money Market	3,144.26	15,000.00		.55	2,288.34	2,288.00	.89
1944	Income Invested	Money Market		2,288.00	20,432.26				
	Town Map	Money Market	5,165.23	817.00		.42	817.54	817.00	.96
1979	Income Invested	Money Market		1,000.00	5,982.23				
	Library Expansion	Money Market	2,241.96	462.00		.71	461.96	462.00	.67
1979	Income Invested	Money Market		2,000.00	3,703.96				
	Town Highway Garage	Money Market	4,484.87	924.00		.42	924.18	924.00	.60
1981	Income Invested	Money Market		924.00	7,408.87				
	4x4 Pick-up Truck	Money Market		2,500.00			267.93	267.00	.93
	Invested Income			267.00	2,767.00				
			141,856.58	106,097.00	247,953.58	5.82	31,097.01	31,097.00	5.83

TOWN OF HOLLIS
COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR FISCAL YEAR ENDING 12-31-81 (Unaudited)

TITLE OF APPROPRIATION	Approp. Forwarded	Approved Budget 1981	Expenditures and Encum- brances	Unexpended	Budget Overdraft	Approp. Forwarded to 1982
GENERAL GOVERNMENT						
Town Officers Salaries		28,450.00	29,069.50			
Town Officers Expenses		42,265.00	36,625.50			
Election and Registration Expenses		900.00	1,024.09			
Town Hall and Other						
Buildings Expenses		27,215.00	25,036.37			
Sub Total		98,830.00	91,755.46	7,074.54		
PROTECTION OF PERSONS AND PROPERTY						
Police Department		119,565.00	114,398.96			
Fire Department and EMS		28,225.00	29,235.08			
Planning and Zoning		16,344.00	14,138.73			
Damages by Dogs		5,700.00	13,743.86			
Insurance		37,280.00	36,399.45			
Civil Defense		100.00				
Conservation Commission		15,000.00	15,000.00			
Communications		56,068.00	56,748.23			
Radio Equipment Maintenance		4,690.00	4,690.00			
Sub Total		282,972.00	284,354.31		1,382.31	

TITLE OF APPROPRIATION	Approp. Forwarded	Approved Budget 1981	Expenditures and Encum- brances	Unexpended	Budget Overdraft	Approp. Forwarded to 1982
HEALTH						
Health Dept.		200.00	172.50			
Vital Statistics		60.00	46.50			
Town Dump		10,150.00	9,757.69			
Merrimack Valley Home						
Health Care		5,750.00	5,750.00			
Community Council		1,000.00	1,000.00			
Souhegan Landfill District		46,292.00	45,431.60			
Sub Total		63,452.00	62,158.29	1,293.71		
HIGHWAYS & BRIDGES						
Town Road Aid —						
Remittance to State		1,604.00	1,604.00			
Town Maintenance		193,281.00	173,449.06			
Street Lighting		8,300.00	8,388.84			
General Expenses of Highway Dept.		54,375.00	54,151.00			
Additional Highway Subsidy		17,419.00	16,930.43			
Sub Total		274,979.00	254,523.33	20,455.67		
LIBRARIES						
Library		21,354.00	21,354.00			

TITLE OF APPROPRIATION

PUBLIC WELFARE

Town Poor	4,000.00	6,473.86			
Old Age Assistance	1,000.00	43.62			
Aid to Permanently and Totally Disabled	1,000.00	1,394.50			
Intermediate Nursing Care		5,448.92			
Sub Total	6,000.00	13,360.90		7,360.90	

PATRIOTIC PURPOSES

Memorial Day	300.00	80.00			
250th Anniversary	500.00	261.33			
Sub Total	800.00	341.33	458.67		

RECREATION

Parks and Playgrounds	8,000.00	3,224.37			
Recreation Commission	19,240.00	14,474.78			
Nichols Improvement Fund	10,000.00	18,511.33			
Sub Total	37,240.00	36,210.48	1,029.52		

PUBLIC SERVICE ENTERPRISES

Cemeteries	12,450.00	7,141.93			
Town Forest	1.00				
Sub Total	12,451.00	7,141.93	5,309.07		

TITLE OF APPROPRIATION	Approp. Forwarded	Approved Budget 1981	Expenditures and Encum- brances	Unexpended	Budget Overdraft	Approp. Forwarded to 1982
UNCLASSIFIED						
Damages and Legal Expenses		5,000.00	5,354.51			
Advertising and Regional Assoc.		898.00	897.91			
Employees Retirement and Soc. Sec.		28,000.00	28,672.35			
Trust Fund Management Fee		3,000.00	3,120.75			
Health, Life, Disability Insurance		16,200.00	18,486.98			
Sub Total		53,098.00	56,532.50		3,434.50	
DEBT SERVICE						
Interest on Temporary Loans		115,000.00	122,644.32		7,644.32	
CAPITAL OUTLAY						
Police Cruiser		7,700.00	7,864.79			
Town Road and Bridge Construction		13,000.00	-0-			
New Equipment — Back Hoe		17,195.00	17,195.00			
New Equipment — Lease		3,000.00	3,000.00			
Fire House Land	34,102.50		36,727.87			
Sub Total	34,102.50	40,895.00	64,787.66	10,209.84		
PAYMENTS TO CAPITAL RESERVES						
Payment (Total Only)		75,000.00	75,000.00			
TOTAL TOWN APPROPRIATIONS AND EXPENDITURES	34,102.50	1,082,071.00	1,104,879.45	31,116.08	19,822.03	

TITLE OF APPROPRIATION

PAYMENTS TO OTHER GOVERNMENT DIVISIONS

	Approp. Forwarded	Approved Budget 1981	Expenditures and Encum- brances	Unexpended	Budget Overdraft	Approp. Forwarded to 1982
County Tax 1981		153,717.00	153,717.00			
School District 1980-81	1,249,552.60		1,249,552.60			
School District 1981-82		2,512,834.00	1,112,808.00			1,400,026.00
Payments to State						
(Dog License & Fees)			920.56			
Sub Total	1,249,552.60	2,666,551.00	2,516,998.16		920.56	1,400,026.00

TOTAL APPROPRIATIONS AND EXPENDITURES

	1,283,655.10	3,748,622.00	3,607,162.67	45,831.02	20,742.59	1,400,026.00
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TOWN OF HOLLIS
COMPARATIVE STATEMENT OF ESTIMATED REVENUES AND ACTUAL REVENUES
FOR FISCAL YEAR ENDING 12-31-81 (Unaudited)

SOURCE OF REVENUE	Receivables From 1980	Estimated Revenue	Actual Revenue	Excess Revenue	Budget Deficit	Receivables Forward To 1982
FROM LOCAL TAXES EXCEPT PROPERTY TAXES						
Resident Taxes (Net of Abatements)	3,950.00	30,570.00	29,660.00			4,280.00
National Bank Stock Taxes		100.00	63.50			
Yield Taxes	2,134.13	4,000.00	4,974.20			367.61
Interest and Costs on Delinquent Taxes		22,000.00	18,861.76			
Resident Tax Penalties		100.00	317.00			
Inventory Penalties		500.00				
Land Use Change Tax		18,000.00	30,217.10			
Sub Total	6,084.13	75,270.00	84,093.56	8,823.56		4,647.61
FROM STATE						
Business Profits Tax Reimbursement		114,291.00	114,290.92			
Room and Meals Tax		42,000.00	31,872.91			
Interest and Dividends Tax		47,000.00	59,372.34			
Savings Bank Tax		7,500.00	13,164.31			
Highway Subsidy		22,625.00	15,801.76			
Town Road Aid						
State Aid Construction		17,419.00	16,780.49			
Reimb. A/C State - Fed. Forest Land			33.60			
Sub Total		250,835.00	251,316.33		481.33	

SOURCE OF REVENUE	Receivables	Estimated	Actual	Excess	Budget	Receivables
	From 1980					Forward
FROM LOCAL SOURCES EXCEPT TAXES						
Motor Vehicle Permit Fees		118,000.00	144,133.50			To 1982
Dog Licenses		3,500.00	3,716.05			
Business Licenses, Permits and Filing Fees		250.00	311.40			
Rent of Town Property		500.00	594.00			
Interest Received on Deposits		140,000.00	174,619.38			
Income from Trust Funds		2,900.00	3,405.74			
(Net of Remittances)						
Income from Departments		20,000.00	18,803.99			
Surplus		75,000.00	83,000.00			
Sale of Town Property		2,000.00	4,599.30			
Nichols Fund Transfers						
To General Fund		10,000.00	9,892.53			
Interest from Fire House Fund			2,478.56			
Sub Total		372,150.00	445,554.45	73,404.45		
RECEIPTS OTHER THAN CURRENT REVENUE						
Withdrawal from Capital Reserves		1,000.00				
Revenue Sharing Fund (Police)		39,101.00	39,101.00			
Gifts to Town — Lions Club, Boy Scout			8,903.12			
Payment in Lieu of Taxes — Beaver Brook			6,000.00			
Cancelled Checks			326.96			
Town Poor Recoveries			7,470.88			
Departmental Credits			7,873.67			
Sub Total		40,101.00	69,675.63	29,574.63		

SOURCE OF REVENUE					Receivables Forward To 1982
	Receivables From 1980	Estimated Revenue	Actual Revenue	Excess Revenue	Budget Deficit
FROM PROPERTY TAXES					
Levy of 1981 (Includes Added Taxes)		3,056,068.00	3,061,863.84	5,795.84	669,388.37
Levy of 1980 (Includes Added Taxes)	620,742.53				1,894.31
Levy of 1979 and Prior Years	283.68				154.63
Unredeemed Taxes					
(Net of Sold to Town)	42,319.94				55,490.59
Taxes Deeded to Town			(-0-)		-0-
1981 Property Tax					
Overlay/Abatements		(55,186.00)	(24,235.80)	30,950.20	
Sub Total	663,346.15	3,000,882.00	3,037,628.04	36,746.04	726,927.90
TOTAL ESTIMATED REVENUES					
AND ACTUAL REVENUES	669,430.28	3,739,238.00	3,888,268.01	148,548.68	731,575.51
SUMMARY					
			Unexpended	Budget Overdraft	Budget Surplus
Appropriations			45,831.02	— 20,742.59	= 25,088.43
Revenues			148,548.68	— 481.33	= 148,067.35
		TOTAL	194,379.70	— 21,223.92	= 173,155.78

REPORT OF THE TOWN AUDITOR

To the Board of Selectmen
Town of Hollis
Town Hall
Hollis, New Hampshire

The Town of Hollis engaged us to conduct an examination of the financial statements of the Town, as of December 31, 1980 and for the year then ended. In connection with the examination, we have completed a study of the Town's internal controls. Accounting controls bear directly upon the reliability of financial records and require evaluation by the auditor. By definition, accounting controls comprise the plan of organization and all the methods and procedures that are concerned mainly with and relate directly to the safeguarding of assets and the reliability of financial records. They generally include such controls as the system of authorization and approval, separation of duties concerned with operations or asset custody, physical controls over assets, and internal auditing. The objective of internal accounting control is to provide reasonable, but not absolute, assurance as to the safeguarding of assets against loss from unauthorized use or disposition and as to the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the costs of a system of internal control should not exceed the benefits derived, and also recognizes that the valuation of these factors necessarily requires estimates and judgements by the Town.

We did not perform a comprehensive study for the purpose of submitting detailed recommendations, however, as a result of our study, we did notice certain areas where internal controls and procedures could be strengthened or improved. These observations are set forth in the following pages.

Although the purpose of this letter is to indicate constructive criticisms and recommendations for improvement, we also noted many positive aspects of the Town's financial management and procedures which are not set forth in this report. A review of this type places greater emphasis on findings of a critical nature. Therefore, to put our comments in proper perspective, it should be noted that the weaknesses observed are not necessarily the result of poor management, but may be due to factors outside the control of the Town's personnel, such as organizational restrictions and budgetary limitations.

BACKGROUND

During the planning phase of our engagement, the Selectmen articulated their desire to upgrade the Town's accounting system. We concurred with the Selectmen; the Town collects and disburses in

excess of three million dollars annually, and thus should be run with appropriate records and financial controls.

It was decided that improvements to the present system be delayed until completion of the audit. As expected, the audit process improved our understanding of the Town's accounting system needs. We now look forward to assisting the Selectmen in the design and implementation of a new system. Many of the following comments on internal control will be resolved by expected improvements to the accounting system.

ACCOUNTING SYSTEM

The accounting records of the Town are basically limited to ledgers for recording cash receipts and disbursements. The current system does not include the proper maintenance of a double-entry General Ledger accounting system. Consequently, the Town is unable to prepare accurate financial statements from a single, summarized source. This deficiency is considered a serious internal control weakness, not only from a financial management viewpoint, but also from the standpoint of Revenue Sharing requirements.

Revenue Sharing audit guidelines require comment in the auditor's report in the event of any "deficiencies found in the chart of accounts, accounting principles and accounting procedures that could affect adversely the provision of a reasonably efficient accounting operation, the safeguarding of resources and the fair presentation of financial statements in conformity with generally accepted accounting principles."

Recommendation: We recommend that a general ledger be implemented.

Expected Benefits The benefits of maintaining a general ledger system are numerous and include the following:

- The general ledger and resulting financial reports will assist in the monitoring of financial activity and condition of the Town on a current basis.
- A general ledger establishes control over other accounting records and provides a means for periodic reconciliation to assure that recorded transactions are properly summarized.
- A general ledger provides a means for the preparation of periodic comparative reports to capture the Town's trends and facilitate analysis.

The reports referred to above will provide information that will assist Town management in planning. To operate successfully in today's economic environment, management should chart the Town's course in advance and use appropriate techniques to ensure the coordination and control of operations. By pursuing a planning and control approach, the Town is far more likely to attain its objectives.

The following are general considerations to be included in the accounting system.

Charts of Accounts

A chart of accounts provides the means by which financial information is classified by type of activity. An explanation of the types of transactions recorded in an account is also recommended.

The present chart of accounts does not segregate activity by fund, nor are the objects of expenditures uniform from department to department.

Recommendation: We recommend that a new chart of accounts be developed which would be more flexible and provide for a uniform reporting system.

General Journal

A general journal is a book of original entry and provides an audit trail for all transactions not captured by cash receipts, cash disbursements, or other specialized journals. Examples of transactions captured in the general journal are adjusting, closing, and reversing entries. The Town does not maintain a general ledger journal at present.

Recommendation: We recommend that a general journal be maintained. With the maintenance of a general journal, an important component of internal control will have been acquired.

THE REVENUE CYCLE

The revenue cycle includes activities involved in billing, receiving cash, accounting for cash, maintaining receivable ledgers, and managing cash resources. Our observations and recommendations regarding several of the activities in the revenue cycle are presented in the following pages.

Accounting for Cash

The cash receipts function is performed principally by the Tax Collector and Town Clerk. Cash is received through the mail or over-the-counter in the Clerk/Collector's office. Cash is also received by certain departments. They in turn report their receipts to the Treasurer who subsequently deposits the cash.

The duties of the personnel in the Town Clerk's and Tax Collector's departments are not segregated in order to provide a check and balance upon the various functions performed. The Departments are not of sufficient size to allow for proper segregation of duties, but with automation, for example, internal control can be enhanced.

Recommendation: We recommend that these Department's records be considered for automation.

Deposit of Cash

The Tax Collector and Town Clerk maintain checking accounts, in addition to those maintained by the Treasurer. There is no formal policy to deposit cash the day of receipt.

Recommendations: We recommend that cash be deposited the day of receipt. The Tax Collector's and Town Clerk's checking accounts should be eliminated, and deposits made directly to the treasurer's account. If it is deemed necessary to have cash on hand to make change, petty cash funds should be established. By taking these steps, internal control, cash flow, and interest income will improve.

Town Clerk Fees

The Town Clerk does not remit fees to the Treasurer. Proper internal control dictates that all cash receipts be deposited intact.

Recommendation: We recommend that the Town Clerk remit fees to the Treasurer.

Miscellaneous Cash Receipts

The Town does not utilize a form that facilitates the preparation and recording of miscellaneous cash transmittals.

Recommendation: We recommend that a special report for miscellaneous cash receipts be developed.

EXPENDITURE CYCLE

The expenditure cycle includes the functions of purchasing, payroll, accounts payable, and check preparation. Our observations and recommendations regarding several of the activities in the expenditure cycle are presented below.

Purchasing

Each Town department is responsible for its own purchasing activities. Each department manager is responsible for budget control, approving purchases, and authorizing payments. A uniform purchasing system incorporating the use of pre-numbered purchase orders is not in place.

Recommendation: We recommend that a determination be made of the costs and the benefits expected to be derived from a uniform purchasing system.

Payroll

The Town's payroll is prepared manually. The process consumes a significant amount of the bookkeeper's time.

Recommendation: We recommend that payroll preparation be assigned to a computer service bureau. Departmental summary reports should be a by-product that would facilitate the recording and control of the Town's payroll. The time saved could be allocated to more important functions such as maintaining the general ledger.

FISCAL MANAGEMENT

Activities or functions included in fiscal management are:

- Budget preparation
- Purchasing
- Accounting and financial reporting
- Treasury and cash management
- Personnel
- Tax billing, collections, and revenue administration
- Records management
- Electronic data processing

Many of these functions are inter-related, hence the necessity for coordination.

Recommendation: We recommend that the Town conduct an EDP feasibility study. We are making this recommendation to conduct an EDP feasibility study now because in our opinion automation of fiscal management applications would be cost effective.

OTHER ACCOUNTING CONTROLS

Other accounting controls which we found lacking or poorly defined are discussed in the following paragraphs.

General Fixed Asset Accounting

The Town does not maintain records for its investment in property, plant and equipment. In general, accounting for fixed assets provides information for estimating the amount of insurance needed, monitors asset utilization, provides a safeguard over the asset, and allows for depreciation to be estimated when applicable. Revenue sharing and certain grants as well as generally accepted accounting principles require that adequate fixed asset records be maintained.

Recommendation: We recommend that fixed asset accounting be considered in the design of the overall accounting system.

Interest on Delinquent Payments

Currently, the Town is restricted by state statute over the amount of interest that can be charged on delinquent accounts. Currently, the maximum rate is 9% before tax sale. In today's economy this is unrealistic and motivates tax payers to utilize the Town as a financial resource rather than more expensive alternative sources of funds.

Recommendation: We recommend that the Town apply pressure on the State Legislature to increase the interest penalty charge to more realistic levels. This step would help to alleviate the Town's cash flow accounts.

This letter summarizes the major areas of internal control weaknesses and potential systems improvement that came to our attention in the review of internal control performed in connection with the audit of the financial statements for the year ended December 31, 1980. Although the purpose of this management report is to indicate constructive criticism and recommendations for improvement, we also noted many positive aspects of the Town's financial management and procedures which are not set forth in this report. A review of this type places greater emphasis on findings of a critical nature. Accordingly, this letter should not be considered all inclusive of the areas where improvements might be achieved.

After you have had an opportunity to consider our findings and recommendations, we shall be pleased to discuss them further with you. The provisions of R.S.A. 71-A:21 require that this letter be published in the next annual report of the Town.

We would like to thank you and your staff for the cooperation and courtesy given to our firm during the course of the engagement.

Very truly yours,
Melanson Professional Association

HOLLIS POLICE — 1981

The demands made upon your police continued to increase in 1981. The total number of complaints registered with us increased by over 17% as compared with 1980, as did the number of traffic accidents. Also up, more dramatically, was the number of alarms to which the police responded; this was more than double 1980's figure.

The vast majority of these alarms were false, that is, accidentally caused by human error or more rarely system failure. The experience is not unique to Hollis; some of our neighboring communities have been driven to instituting a penalty for false alarms over a certain minimum. If the trend continues, Hollis may want to consider a similar action.

The remaining statistics show no obvious pattern. Burglaries and criminal mischief/vandalism were down from 1980. We would like to think that this is in part due to aggressive patrolling, and perhaps in part to the fact that a few individuals at liberty in 1980 spent 1981 as guests of the state.

Drug offenses increased, especially and ominously among the young.

One demand has nothing to do with Hollis or its growth. The state has required that all Special Officers undergo a certification process, under the jurisdiction of the N.H. Police Standards and Training Council. After a deadline in January, 1983, no Special Officer not so certified may carry out police functions. Certification requires that the candidate undergo a course of instruction and pass a series of examinations. The Council recently decreed that "in-service" schools (such as that held by the HPD) would not satisfy the requirement; candidates must attend those given under the aegis of the Council.

This affects Hollis because Special Officers now perform about one-third of Hollis' patrol activity, as well as carrying part of the load in the Dispatch Center. They also form the "reserves" that may be called out when extra manpower is needed. Thus the Department must insure that active officers become certified. Unfortunately, to do so they must now chase the necessary courses around the state.

Continuous training is a necessity, above and beyond the certification requirement. New laws and interpretations of laws, new techniques and equipment, and new fashions among the wrongdoers require that the police officer continue to learn throughout his career. The Department is trying to meet this need, both directly (as for example when seven officers went to Concord for an intensive weekend course in traffic radar) and indirectly through the Hollis Police Benevolent Association (which held informational meetings on such topics as rape & assault, auto theft, and the use of dogs in police work). Much more needs to be done.

During 1981 it became increasingly obvious that the building housing the Department is inadequate. It is not big enough for present needs, to say nothing of the future. Its shape forbids a good layout; its location makes expansion impossible. Parking is a problem that cannot get better. The building is expensive to maintain and heat; if maintenance is stinted in the name of economy repair and heating costs rise further. Recognizing these problems, a committee has been formed from within the Department and from outside of it. This committee is charged with evaluating the needs, examining the alternatives, and recommending a long-term course of action to the Town. By the time of the next Annual Report, a definitive statement should be available for public discussion.

This year, as last, the support of the public was all-important. We thank you.

Paul A. Bosquet
Chief of Police

1981 ACTIVITY

Accidents (No PI)	109
Accidents (With PI)	15
Industrial Accidents	2
Alarms	245
Assistance	56
Arrests — DWI	30
Misc. Arrests	45
Juvenile Arrests/Detentions	41
Assaults	8
Bad Checks	6
Burglary (Actual)	37
(Attempted)	21
(Unfounded)	7
Dirt Bikes	28
Disturbances/Noise	113
Domestic	87
Drugs (Adult)	6
(Juvenile)	22
Found Property	27
Harassment	14
Miscellaneous	152
Missing Person/Runaways	17
Motor Vehicle	141
Stolen Motor Vehicles	10
Recovered Motor Vehicles	7
Obscene Calls	10

Armed Robbery	1
Sex Offenses	3
Suicide	1
Attempted Suicide	2
Suspicious Vehicles	118
Suspicious Persons	84
Thefts	102
Attempted Thefts	8
Bicycle Thefts	14
Criminal Threatening	7
Trespassing	18
Unsecured Premise	134
Vandalism/Criminal Mischief	148
Violation of Liquor Laws	8
Court Appearances Involving MV & Criminal Cases	475
Security Checks	18,615
Warnings and Checkups	779
Untimely Death	2
Total Number of Complaints Police Officers Responded to	2,063

Respectfully submitted,
Paul A. Bosquet
Chief of Police

HOLLIS POLICE BENEVOLENT ASSOCIATION

The Hollis Police Benevolent Association is made up of active members of the Hollis Police Department. It functions as a community service organization, in addition to supporting police activities. Its funding is entirely by contributions and membership dues; no tax monies are involved.

During 1981 the Association spent most of its efforts on a program of continuing education for its members. A series of presentations on such diverse topics as car thefts, the use of dogs in police work, and domestic violence accompanied its meetings, to "update" its members in current topics.

The Association was able to take advantage of a special opportunity when it acquired a KR-10 traffic radar system, one of the best available, for the Department. Association funds and the efforts of Dave Hatfield, Firearms Instructor, provide for maintaining proficiency with the service sidearm.

The Association was pleased to be able to join many other community agencies in contributing to the Billy Ingram Fund. Through the initiative of members with younger children, several fans were purchased and donated to the Elementary School, to help out with a ventilation problem. On the other side of the coin, the Association gratefully acknowledges a generous contribution by Mr. Harold E. Amsden, whose gift will be of great service.

We mark with great sorrow the loss of Ernest G. Pratt and Louis Johnson. Ernie Pratt was a member and former President of the Association; Louis Johnson often worked with the Association in its community endeavors and was a special friend to us all. The Hollis Police Benevolent Association joins their families and the community at large in mourning over their untimely departures.

Respectfully submitted,
Frank C. Durham
President

HOLLIS FIRE DEPARTMENT AND AMBULANCE SQUAD 1981 REPORT

This year saw a small increase in the number of calls received from a year ago. There were four structure fires; an attached garage burned from the ell and house at the former Beers Farm on Ridge Road, one trailer and one house trailer used for storage were totally destroyed. The other structure fire was in the Hollis High School (The "White Building") and damage was held to a minimum due to the fire alarm system installed in the building and the fast response of apparatus and mutual aid assistance from neighboring towns.

We have had an increase in chimney fires as more wood and coal stoves and furnaces are being used today. I would like to remind all house owners using these wood or coal stoves to check the inside of chimneys at least once a month for creosote buildup and have it cleaned if necessary to help control chimney fires.

Training of firefighters and ambulance personnel is always an ongoing thing as we work towards getting more certified firefighters and E.M.T. trained personnel.

Due to rust problems on engine 363 we had the body of the truck refinished and a complete paint job done. It came back to us looking like a new truck and we hope it will add several more years of life to the truck.

After my first year as chief, I would like to take this opportunity to thank all members on the Hollis Fire Department and Ambulance Squad for the excellent job done for the past year.

Respectfully,
Kenneth W. Towne
Hollis Fire Chief

FIRE DEPARTMENT RUNS

Structure Fires	4
Brush Fires	13
Car Fires	99
Chimney Fires	24
Auto Accidents	14
Motorcycle Accidents	1
Gas Wash Down	3
Smoke Check	5
Industrial Accident	1
False Alarms	16
Mutual Aid Givers	24
Mutual Aid Received	12
Electrical	1
Miscellaneous	13
Total Runs	131

AMBULANCE RUNS

Auto Accidents	36
Home Illness	57
Misc. Accidents	42
Total Number of Calls	131

TOWN FOREST COMMITTEE REPORT FOR 1981

The Hollis Town Forest Committee met in the fall of 1980 and decided to use a second forest management crew in the various town forest areas. This decision was reached because of the large amount of salvage work to be done due to flooding caused by beavers. The Howard Parkhurst crew continues to perform in its usual efficient manner while the David Seager crew is working towards becoming acquainted with the aims and goals of the Forest Committee. Both crews worked in the Parker Pond Swamp area salvaging maple and pine killed by beaver flooding. Salvage work was also done in the area of the gravel pit to make way for further excavation. Thinning and culling of undesirable trees in the area from Dunklee Pond through to the Parker dam was also done by the two crews.

No reforestation work has been done in the area of the gravel pit as of this time because more excavation is needed on the south side to make the reclamation work blend into the existing topography in a more satisfactory manner. The Committee feels that reforestation, as well as any extensive harvest of pine, should be postponed until the Gypsy Moth problem diminishes.

The Committee has received many requests for permission to cut firewood on Hollis Town Forest land. We feel that the town's best interests will be served by working only with a few professional crews because harvesting and improvement work is then done in a manner consistent with good woodland management for educational, recreational and economic benefit for all the citizens of Hollis.

TOWN FOREST FINANCIAL REPORT 1981

Income

23,465 board ft. logs at 5 cents	\$1,173.25
130 cord hardwood at \$12.00	1,560.00
55 cord hardwood at \$9.00	495.00
5½ cord hardwood at \$10.00	55.00
	<hr/>
Total paid to General Fund	\$3,283.25

Expenses

0.00

Savings to Town Highway Department

Gravel

6000 yds. at \$.40 value	\$2,400.00
Savings in trucking 6000 yds. of gravel at \$.60	<u>3,600.00</u>
Total Savings over alternate source	\$6,000.00

Committee

Jeffrey Smith

George Burton

Edward Karjanen

Arthur Woods

Edward Chamberlain

David Seager

TOWN CLERK'S REPORT
January 1, 1981 through December 31, 1981

DOG LICENSES

Received for Licenses on:

207 male dogs	\$1,218.00
351 spayed female dogs	1,208.30
31 female dogs	182.75
113 neutered male dogs	394.00
12 5 dog kennels	144.00
2 10 dog kennels	40.00
1 30 dog kennel	30.00
1 50 dog kennel	50.00
2 duplicate tags	1.00
Fines	448.00

TOTAL

\$3,716.05

Paid Ralph J. Hardy, Treasurer

\$3,716.05

AUTOMOBILE PERMITS

Received for 4887 Permits \$144,133.50

Paid Ralph J. Hardy, Treasurer

\$144,133.50

ELECTION FILING FEES

Received for Election Filing Fees \$ 4.00

Paid Ralph J. Hardy, Treasurer

\$ 4.00

BOAT TAXES

Received for 2 Boat Taxes \$ 42.40

Paid Ralph J. Hardy, Treasurer

\$ 42.40

Bertha E. Duncan
Town Clerk

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS 1981 REPORT

State Highway Aid is available to Hollis during 1982 in these categories:

Town Road Aid, Apportionment A Funds

Chapter 241, Section 2 of the Revised Statutes Annotated, as amended, provides for Class IV and V Construction, Reconstruction or Betterment Aid.

If aid is desired under Apportionment A, the town must raise \$1,596.64 and the State will contribute \$10,644.29.

Highway Subsidy

Chapter 241, Section 14 of the Revised Statutes Annotated, as amended, provides a highway subsidy for maintenance, construction and reconstruction of Class IV and V highways in towns and cities.

Your highway subsidy for 1982 is **estimated** to be \$16,418.62.

Additional Highway Subsidy

Chapter 241, Section 15 of the Revised Statutes Annotated, as amended, provides an additional highway subsidy which shall be used only for construction or reconstruction of Class IV and V highways and shall be used to increase the highway appropriation of the municipality as of 1977.

Your additional subsidy for 1982 is **estimated** to be \$17,673.58.

Highway subsidy payments are made quarterly in January, April, July and October. Accurate records of expenditures must be maintained. Audited reports will be required on a yearly basis, Jan. 1, to Dec. 31, and intermediate reports may also be necessary.

COMMUNICATIONS CENTER 1981 ANNUAL REPORT

The Communications Center handles all Town emergency services: Fire, Police, Ambulance and Highway. As the population of the Town continues to grow, so do the services rendered by the Communications Center. To help keep up with the demand of these services, we have increased the efficiency of the dispatchers by additional training. This has been done by using taped emergency situations, which are critiqued at a later training session. This points out our shortcomings and initiates new procedures. This year we sent a dispatcher to a school which trains dispatchers for one week. This school is sponsored by the N.H. Police Standard & Training Council. We expect to send one dispatcher each year to this school, as the information they bring back is very useful in our constant training.

As the primary function of the Communications Center is handling emergencies, I feel the department needs the best equipment available. The existing console has performed well over the years, but has many shortcomings, as the needs of the Communications Center have grown. More radio frequencies have been added, causing many interference problems during an emergency. A new console would eliminate many of these problems. Coupled with additional training we should be able to better handle the communication needs.

I wish to thank the citizens of Hollis for their cooperation and support of this department.

Respectfully submitted,
Lt. P. Michael Grady
Communications Supervisor

CAPITAL IMPROVEMENTS COMMITTEE ANNUAL REPORT 1981

It is the responsibility of this committee to plan ahead for items and projects that are capital in nature. These expenditures are generally more than would be appropriated in any one year and advance planning is in order. Large projects falling out of the scope of departmental budgets are brought before the committee to determine need, cost analysis and timely implementation. The normal business of this committee has been carried out this year with only 2 items of major importance and impact on the town. These are the replacement of the present fire station and future re-location of the police station and communications center. These projects are dealt with under respective department reports.

**James Belanger
Chairman**

HOLLIS HIGHWAY DEPARTMENT 1981 REPORT

The past year has been a busy one for the department. We took delivery of a backhoe in March which has been put to good use throughout the year. Some of the projects we used the backhoe for were to install 3000' of water line from the tennis court to the police station, build a new dog kennel and for the TRA project on Nevins Road. In all we used this equipment for 480 hours of work this year and it is obvious it has been badly needed.

We widened and gravelled 7/10 of a mile on Nevins Road and plan to put pavement on it in May of 1982. An agreement has finally been reached with property owners on Farley Road which will enable us to use TRA funds there in August 1982.

I wish to thank everybody for their help and understanding in running the Highway Department. The department has five full time and two part time workers and takes care of cemeteries, parks and playgrounds as well as the highway work.

Respectfully submitted,
Roy L. Wilkins, Road Agent

ANIMAL CONTROL OFFICER'S REPORT

In August 1981, Ernest G. Pratt, passed away. He had served the town of Hollis as Dog Officer for 14 years. Mr. Pratt was greatly admired by all and he is deeply missed.

In September of 1981 the position of Dog Officer was changed to Animal Control Officer, in order to be in tune with the much wider variety of animal problems which exist. In recent months citizens have been reporting such things as, horse abuse, cruelty to kittens, wild animal complaints, a stolen pig, and over 350 calls relating to dogs. As in years past refusal to obey the leash law and obtaining a dog license continues to be the greatest problem. As of January 1, 1982 there are still some 31 dogs unregistered for the year 1981. I would like to point out that obtaining a license for your dog is not only required by law, but, it is the only quick and sure way of locating the owner should the dog become lost or injured.

Since becoming Animal Control Officer in August of 1981, many citizens have expressed concern to me about what happens to a dog, stray or otherwise when it is picked up and put in the kennel. I would like to first say that the kennel itself is built to specifications set down by the State of New Hampshire. It has an inside and an outside run, running water and is heated. Dogs are fed and cared for daily and all runs are cleaned and sterilized daily. Secondly, when a dog is brought into the kennel every effort is made to locate the owner. When the owner cannot be located, after a mandatory 7 day waiting period, all dogs deemed in good health will become eligible for adoption.

In closing I would like to announce that the Selectmen have appointed Officer Gerald Morse and Ms. Margaret Walsh as Deputy Animal Control Officers. I would also like to invite all citizens who desire more information to contact me through the Hollis Police Department.

Respectfully submitted,
Robert Knoll
Animal Control Officer

HEALTH DEPARTMENT

Potable water has always been a concern to man. In Hollis, where almost everyone is served by his own well, the quality of water to the individual households has been of considerable concern during the past years.

Early in the year there was a great deal of publicity about the presence of arsenic in the drinking water in some towns in southern and central New Hampshire. This report resulted from the testing funded through the Federal Safe Drinking Water Act and done by the New Hampshire Water Supply and Pollution Control Commission. "After a substantial period of testing, arsenic was shown to be present in some public water supplies, particularly those using artesian wells. However, the number of wells sampled in most towns is not presently sufficient to determine if the problem is significant in each and every town."

The origin of the arsenic in New Hampshire has not been conclusively determined, but most signs seem to indicate that the arsenic is of natural origin. Arsenic, thought to be occurring naturally, has been found in water supplies throughout the world, and that the presence of arsenic at trace levels is not considered as having a health significance.

To be more specific, the Environmental Protection Agency has established 50 parts per billion as a maximum contaminant level, a level which has not been found in Hollis by the laboratories reporting their results. This standard is based on the consumption by a normal adult male of two liters of water per day for a lifetime of 70 years. Certain meats and fish (shellfish), as well as wines and cigarettes often contain significant levels of arsenic. If tests were to reveal that your water supply contained an arsenic concentration in excess of .05 mg/1, it is recommended that an alternate supply of water be used for drinking and cooking, or a treatment device be installed. To date, this has not been necessary in Hollis.

Jeanne Williams
Health Officer

MERRIMACK VALLEY HOME HEALTH CARE ASSOCIATION, INC.

Your town's allocation to our agency has taken on increased significance due to the very tenuous and unfavorable atmosphere created by budget cuts. Human Service programs, especially the health care component, have been targeted for drastic cuts and we are feeling the impact of these.

We at MVHHCA are at another disadvantage — we don't know where we stand because so many programs are in the "iffy" stage. Congress has not passed the appropriations for some funding and the N.H. Legislature is still dealing with fiscal problems. We are told in one program to write a budget for three levels of funding, in another that the cuts will be between 17 and 35%, another has capped the number of visits and the dollar amount they will pay regardless of the need, another is on a witchhunt for fraud and abuse due to several experiences with "for profit" agencies and another wishes to send less money to Hillsborough County, though we have more elderly, in order to send more to the north country. We are playing a game for which the rules are yet to be written.

No matter what the governing bodies of our country and state do, the sick, handicapped and elderly will continue to need care and services. We remain firmly committed to home care and clinic services which we feel delivers quality at a price that is more realistic than the alternatives for many.

In 1981 we provided Hollis residents with 1,026 nursing visits, 306 supervisory nursing visits, 1,529 homemaker/home health aide visits, 262 physical therapy visits, 36 social service visits, and 76 telephone consultations. We are very proud of our dedicated staff who give care under all types of conditions. Clinic activities included 3 immunization sessions, 12 hypertension screenings for Seniors and 32 children receiving well child care through our Well Child Program.

Hollis residents who served on our Board of Directors in 1981 were Mrs. David Gilmour, Mrs. Robert Hackett, Mrs. Emory Kaplan, Mrs. Joseph Litwin, Mr. Donald McFarland, Mrs. Robert Saturley and Mr. Kenneth Walters.

(Mrs.) Dorothy Marcek
Executive Director

HOLLIS RECREATION COMMISSION REPORT FOR 1981

Through the efforts of the Recreation Commission, volunteer coaches and instructors, we were able to provide the following list of activities: Babe Ruth Baseball (two very active teams); Little League (five major and eight minor league teams); Softball (girls), eight teams for the spring season; Tennis - instruction was provided by Jennifer Johnson, the Summer Director. Also we were able to resurface both available courts. Swimming - through the use of instructors and Silver Lake State Park we were able to provide Red Cross swimming lessons, and hope next year to provide life saving. Summer playground - this year's programs included gymnastics which we hope to expand next year, theatre (drama workshops), a dog show, a magic show and daily activities. A ski program was held at Blanchard Hill in Dunstable. Included were lessons and free skiing. The Ski and Skate Swap was well attended and provided its usual social side. Soccer is a Saturday morning sport which enjoys the enthusiasm of all the young players. Basketball is also very active this year.

During the year 1981 we expended \$17,000 on recreation activities. Included in this sum were maintenance of parks and equipment, protective fences, resurfacing of tennis courts and operation of various programs.

Early in the summer ground was broken on a parcel of land on Broad Street, the future site of a combination Babe Ruth - Little League field. Some of the site work has been started. However, since this is a non-funded project, delays must be anticipated.

Thanks to the Hollis Lions Club the Field House at Nichols Field is nearing completion. Storage is available for the various organizations and schools for recreation equipment. Although the building is not ready for occupancy, anyone desiring information on the use of the building may contact Art Rockwell. (465-7536)

Respectfully submitted,
Art Rockwell, Chairman
Sue Darling, Secretary
Cheryl Henry, Treasurer
Paul Hayner
Beth Magennis
Jack Cotter

OUR HOLLIS SENIORS

The Town of Hollis is most fortunate to be host to a most active Seniors Group. This group meets every Thursday in the Lower Town Hall. Generally there are at least fifty present at each meeting. We who work at the Town Hall enjoy the fellowship the Seniors make available to us. The camaraderie, singing, luncheons and, most of all, the “goodies” which show up on our desks each Thursday are most appreciated. The Seniors thought the Town might like to know how they spent the \$1000 which the Town gave them several years ago. Here is an account of where the \$1000 went.

Nichols Field House Donation	\$ 250.00
Billy Ingram Fund Donation	300.00
Christmas Party 1981	303.00
Hollis Fire Dept. Ambulance Fund	35.00
Visiting Nurse	35.00
Town Hall Meeting Room Shades	98.00
	<hr/>
	\$1,021.00

As you can see, they were thinking of others when spending. We salute our Seniors, they are a wonderful group!

Louise R. King
Administrative Assistant

HOLLIS HISTORIC DISTRICT COMMISSION 1981 ANNUAL REPORT

There were no major site plans submitted to the Historic District Commission this past year. Approvals were given for a number of signs within the District. If there are any questions concerning the Ordinance, please contact one of the members.

Respectfully submitted,
Richard A. Hardy, Chairman
William Wehrle
Christine Trow
Doris Worsowicz
Robert Davison
Philip Mercer

PROPERTY MAP PROJECT 1981 ANNUAL REPORT

The task of keeping the property maps, index books and street books up to date becomes more complex every year. We continue to update constantly thanks to Mrs. Ruth Clark. Individual tax maps are available for sale in the Town Hall. However, due to the complexity of the index books they are not offered for sale.

Austin S. Chandler
Town Map Coordinator

REPORT OF THE BUILDING INSPECTOR 1981

Two hundred and forty-one permits were issued this year. They were as follows:

RESIDENTIAL

Single Family Residence	53	
Addition to SF Residence	3	
Addition to SF Residence and a garage	1	
Addition to SF Residence and a porch	1	
Porch	16	
Porch/garage	2	
Dormer	1	
Remodel SF Residence/plus	7	
Remodel pre-'52 house to apartments	1	
Addition to duplex	1	
Mobile Home	8	
Sub-Total		94

NON-RESIDENTIAL

Garage	7	
Barn	4	
Addition to barn	3	
Pole building	1	
Storage shed/building	16	
Workshop/storage	2	
Greenhouse	6	
Roof	1	
Deck	5	
Swimming pool	9	
Chimney	13	
Sign	5	
Repair Septic system	10	
Wood Stove Installation	59	
Salt Shed (Town)	1	
Solarium	1	
Solar unit	1	
Sub-total		144

BUSINESS

Addition to business	1	
Sub-total		1

INDUSTRIAL

Industrial building	1
Sub-total	<u>2</u>
TOTAL	241

The total cost of all construction was \$5,420,552. These figures represent an increase of \$1,333,087 over the cost of construction in 1980, as the number of permits rose from 212 to 241 and the number of permits for Single Family Residence was 53, as compared to 42 in 1980.

This completes a twenty year period of building in Hollis. So in conclusion, I have listed below, by year, the number of permits for Single Family Residence since 1962. In the first ten year period there were 245 permits or an average of 24.5 permits per year. In the second ten year period there were 617 permits or an average of 61.7 permits per year. This gives us a total of 862 permits for the twenty year period or an average of 43.1 permits per year. The permits were as follows:

1962 — 16	1967 — 25	1972 — 53	1977 — 77
1963 — 22	1968 — 26	1973 — 74	1978 — 72
1964 — 28	1969 — 20	1974 — 48	1979 — 63
1965 — 21	1970 — 26	1975 — 45	1980 — 42
1966 — 17	1971 — 44	1976 — 90	1981 — 53

Respectfully submitted,
Ronald S. Boisvert, Jr.
Building Inspector

HOLLIS PLANNING BOARD 1981 ANNUAL REPORT

A new manual containing the Hollis Zoning Ordinance, Site Plan Regulations, Land Subdivision Regulations and Building Regulations is in the process of being printed and will soon be available.

The Board spent several months revising the subdivision regulations. After a public hearing in November, the revised land subdivision regulations were adopted by the Board.

Due to recent State legislation, the Board has reviewed the possibility of establishing a zone in which mobile homes would be allowed in subdivisions or on individually owned lots. Revised sections of the Zoning Ordinance pertaining to mobile homes will be presented for adoption at the town meeting in March, 1982. Additional proposed ordinance changes deal with septic requirements, accessory buildings and minor changes in wording.

The Planning Board is working in conjunction with the Long Range Planning Commission in several areas. The most important projects are revisions to the roads and streets, considerations for land acquisition to suit community building requirements and aquifer-water supply and waste water disposal requirements.

Ongoing Planning Board activities include continually upgrading the operating procedures. Other considerations in the next few months will include commercial building signs, building permit rights and revising of by-laws.

At the town meeting in March, a revised Section III, L of the Zoning Ordinance pertaining to planned unit developments was adopted by the Town. The Board received a great deal of help from concerned residents regarding this revision.

In 1981, the Planning Board approved sixty-one (61) building lots and fifty-nine (59) residential septic plans preparatory to approval of building permits. This compares with thirty-five (35) new building lots and forty-seven (47) septic plan approvals in 1980. During 1981, forty-eight (48) abutter hearings and four (4) other public hearings were held. A total of nineteen (19) subdivision plans, four (4) plans for recording purposes, three (3) consolidations, nine (9) boundary line changes and five (5) site plans were reviewed and approved.

The Board meets on the first and third Mondays of the month. The agenda for all such meetings are posted on the board at the front of the Town Hall. Agenda of additional meetings of the Board are also posted.

Current procedures of the Board are, in part, dictated by provisions of N.H. RSA's. To comply with these provisions, all submissions should adhere to the following schedule:

1. Subdivisions, Site Plans, Plot Plans for Recording Purposes, Consolidations, Boundary Line Changes:

An application consisting of all required drawings, supporting data, abutter lists and appropriate fees must be received at the Planning Board office at least fifteen (15) days prior to the regularly scheduled monthly meeting of the Board on the third Monday of the month. If all required data is presented, the Board will accept the application at the regular meeting. If the application is incomplete, the Board must deny the application.

Copies of the Zoning Ordinance, Land Subdivision Regulations and Site Plan Regulations are available at the Planning Board Office.

2. Septic Plans:

State approved septic plans and applicable building permit rights for approval prior to building permit application may be submitted to the Planning Board Office at any time.

Procedures for obtaining a building permit, building permit right applications and copies of the building regulations are available at the Planning Board Office.

Respectfully submitted,
Candace F. Gregg, Chairman
Judy A. Ferguson (Alternate)
Howard C. Hunt (Alternate)
Thomas Jambard
Daniel D. McManus, Jr.
John S. Singer
Richard A. Walker
Rodman D. Williams

REPORT OF THE CEMETERY COMMISSION — 1981

We have continued to meet on a regular basis at the Town Hall. The centralization of the records including the plot plans, at the Town Hall, has aided us greatly in our work. The fact that these records are available for reference and Mary Auer is responsible for any inquiries pertaining to them, should be helpful to the townspeople who might have a need for information or help.

The upgrading of the cemetery equipment seems to have been accomplished. It is our opinion that the appearance of the cemeteries has improved a great deal, and the credit for this is due to Roy Wilkins' excellent supervision.

We still are deliberating on the long-range goals, and hopefully can establish them this year.

Respectfully submitted,
Percy L. Snow, Chairman
Eleanor H. Whittemore, Secretary
Laurie L. Harris
W. Boyd Weston
Wendell C. Wright

HOLLIS CONSERVATION COMMISSION 1981 ANNUAL REPORT

Again in 1981 your Hollis Conservation Commission attended many more workshops dealing with the dire results of haphazard handling and disposal of hazardous and human waste and the resultant contamination of vital surface and underground water supplies. This contamination is usually a result of a lack of understanding of the geology of a region and of how water travels and collects underground. These underground water supplies, or aquifers, once contaminated may not be fit for human use for generations.

Your commission decided that they had heard enough dire warnings of what happens to rapidly expanding towns that do not have adequate knowledge of possible future water supplies, and in April our chairman, Dave Sherman, presented a proposal to the Board of Selectmen for the formation of a Hollis Water Quality Commission which would include representatives from various town boards. Its purpose: "To act toward the conservation, rehabilitation and protection of the water resources of the Town of Hollis for the well being and benefit of the current and future use of the towns' citizens. To recommend to the Town through the selectmen courses of action to insure the quality and purity of the town's surface and underground water."

It seems necessary to us that the town itself must take major responsibility for some of the research and hydrogeological surveys required to protect its resources, since the state does not have the information, nor the funds, nor the personnel needed. The Nashua Regional Planning Commission has a grant to do a regional assessment of water resources, but it is not likely to be sufficiently detailed for our purposes. The commission will work closely with them and help all we can. Without adequate hydrogeological information we cannot understand the mechanics of the aquifer which supplies private and municipal wells in Hollis, especially since the town relies on individual residential septic systems which may contaminate both surface and underground water. In addition, there are pathogens other than bacteria, such as arsenic, which have been given much publicity in nearby towns, but up to now we have not completely understood their threat to citizens' health, nor have we had the equipment to test water routinely for those metals detrimental to health.

The commission's proposal for a Water Quality Commission has been given to the Long Range Planning Committee, headed by Howard Hunt, to study and to make recommendations to the Selectmen.

In April, Hollis hosted a meeting requested by the U.S. Fish and Wildlife Service to which conservation commission members of

thirty-two towns west of the Merrimack River were invited. This was an informational meeting to show us the new wetlands map of the area they had prepared. The Service requested that we inspect the map area covering our own town and make corrections and additions necessary before the final draft was prepared. The commission met five times for this purpose only and hope to be rewarded by a copy of an accurate wetland map when it is printed.

Also in April the commission regretfully accepted Robert Davison's resignation from the commission. He felt this was necessary due to the pressure of his other interests, but he expressed willingness to act as an ex-officio member when we needed his expertise. We thank him for his invaluable service to the town. Fred Leipziger was appointed to take his place.

Austin Chandler has again aided us by coloring our set of tax maps and by making a protective cover for them. We thank him for his generous donation of time, labor and materials to the commission and the town.

In October the Hollis Conservation Commission and Beaver Brook Association jointly sponsored a conservation forum at the Hollis Town Hall, having the theme "It's Your Own Backyard". Its purpose was to acquaint the public and the town officials with the unique opportunities we in Hollis and the surrounding towns have, to join in shaping the future of our town's environment by participation in the many conservation-minded organizations we have here at home. The prize-winning NOVA film "Still Waters" was shown and the next day was shown to the sixth graders at Hollis Elementary School. The well-attended forum heard representatives explain the goals and purposes and opportunities for participation in the following organizations: Beaver Brook Association, Hollis Conservation Commission, Hollis Land Trust, Hollis Town Forest Committee, Nashua Regional Planning Commission, Nashua River Watershed Association and the Nissitissit River Land Trust.

The town has received a gift of 30.9 A which includes the leased area around the well used by the Flint Pond Water Company, for which we are very grateful.

The Hollis Land Trust has once again proved to be an invaluable ally to the commission because it can act quickly in purchasing desirable land. The Trust then holds the land and gives the commission an option to buy the portion which will protect the town's interest. Without this aid the commission might have lost two parcels along Flints Brook. The application for federal matching funds is an uncertain and lengthy process and most landowners cannot wait the nine to twelve months usually required before actual full compensation is received.

The commission has applied for matching funds on a 22 A piece along Flints Brook which we have an option to buy from the Hollis Land Trust. It represents a connecting link along Flints Brook and

will be a desirable addition to the greenway. The federal matching funds program has been cut considerably and the town may have to be prepared to pay more of the cost for land to protect its resources in the future.

We also wish to thank Tom Enright for the generous contribution of his time and labor in aiding the commission in making title searches, recording deeds, doing research and helping with our applications for matching funds.

We continue to be grateful for the townspeople's interest and support for conservation and we urge your active participation in an organization of your choice in these times of frugal public fiscal policies.

Respectfully submitted,
David Sherman, Chairman
Claire Goulder
Jeffrey Smith
Ralph Hardy
Vaughan Pitman
Roland Schellenberg
Fred Leipziger

**HOLLIS CONSERVATION COMMISSION
FINANCIAL STATEMENT
DECEMBER 31, 1981**

Balance December 31, 1980

Checking Account	\$	52.60	
Savings Account		<u>34.76</u>	
	\$	87.36	\$ 87.36

Income

Interest	\$	2,015.55	
U.S. Government			
Lord Land		22,000.00	
Hensel Land		2,850.00	
Town Appropriation		15,000.00	
Town Loan (Short Term)		<u>44,000.00</u>	
		\$85,865.55	\$85,865.55
			<u>\$85,952.91</u>

Expenses

Debt to Town Repaid	\$	2,000.00	
Town Maps		50.00	
Thompson Appraisal Company		975.00	
Time - Life Video		68.25	
Repaid Temp Loan to Town		44,000.00	
Nashua River Watershed Assn.		50.00	
Hollis Land Trust		38,748.96	
Bank Service Charge		<u>3.00</u>	
		\$85,895.21	\$85,895.21

Balance - Checking Account	\$	57.70
Savings Account Closed		

NASHUA REGIONAL PLANNING COMMISSION 1981 ANNUAL REPORT

1981 has been a year of change and transition for the Commission, with great progress being made in the expansion of assistance and services available to member municipalities.

Under the leadership and involvement of Barbara Coughlin and Mary Leipziger, Hollis' representatives to the Commission, we were able to supply a variety of local planning services to the Town. Most notable of these was the updating of the Town's Master Plan to keep it a current, useful planning tool for local officials. The Commission also consulted with Planning Board members on proposing and reviewing amendments to the Town's zoning ordinance.

Hollis' participation in the Commission's activities over the past year has also enabled us the opportunity to address several planning issues at a regional level.

Water quality continued to be a major concern throughout the Region. The Commission targeted its attention on, and was successful in initiating, a three-year cooperative study of regional groundwater supplies working with the U.S. Geological Survey, member municipalities, and a variety of public and private interest groups. The study will locate and map the Region's underground water supplies and will plot strategies on how these resources may be preserved and protected for future generations. Other activities concerning the Region's water supply include the preparation of two handbooks on groundwater contamination and protection (summarizing Municipal Resource Seminar proceedings), and a report summarizing the current laws regulating the usage of New Hampshire's waters, which were published over the past year.

This year the Commission also began the preparation of an update to the Regional Plan which will reflect upon the impacts of the area's rapid growth over past years, project what growth may be anticipated in the future, and recommend strategies which may be employed to avoid negative impacts which might result from future growth. This policy document will help guide the Commission's future activities in providing greater information and assistance to local officials faced with making critical planning and land use decisions in their communities.

In other areas, the Commission compiled an inventory of local zoning practices and ordinances; reported on the new Solid Waste Law and sponsored a Municipal Resource Seminar on that topic; conducted a seminar on Historic Preservation; prepared a purchasing manual for local purchasing authorities and initiated the preparation of the first cooperative purchasing venture in the Region; co-sponsored a Tax Assessor's Training Institute for local assessing

officials, the 1981 Law Lecture Series for municipal officials, and a series of courses at Rivier College for local government officials.

Transportation planning continued to comprise a substantial portion of the Commission's activities. With the cooperation of the N.H. Department of Public Works and Highways, the Commission is now able to provide technical assistance under its Highway program to all twelve of the member communities. The assistance, previously limited to the five communities in the highway study area, is now available upon request by local officials.

The Commission continued to process the annual State Highway Department traffic volume counts and make them readily available for direct use by the general public. In addition, where no state counts were taken, the Commission obtained special counts, upon request, for member communities. The Commission also conducted a 1981 travel time study to monitor the performance of the area's highway network, and also performed a vehicle occupancy study to assess how efficiently the area's vehicles and roadways were being used.

The NRPC also continued its active participation in assisting the consultants responsible for preparing reports on the proposed turnpike improvements, and the Hudson Circumferential Highway. The Commission plays an important role in providing information and assistance, as well as advocating early and continuous involvement of local officials to ensure meaningful results and to avoid final presentations of undesirable surprises.

The Nashua Area Mass Transit Study was also completed in 1981 by the NRPC and will be formally presented to the City early in 1982. The Study concluded that public transit service is feasible in Nashua and a seven route system was recommended for immediate implementation. Even though the cost to the City is less than anticipated when the Study began, recent reductions in the availability of public funds will require a close examination of the City's capability to support its share of the local costs.

The Commission has also made substantial progress in expanding the variety of professional planning services available to member municipalities. In addition to the current on-going local assistance — the **Soundings** newsletter, **Dispatch** memos, master plan contracts, and local planning assistance projects — the Commission is initiating two new local service options. The first option makes the Commission's professional planning staff available to assist local planning boards in reviewing major development proposals, upon request. The second new service option makes our staff's services available under contract on a regular basis throughout the year. The Towns then may use the "Circuit-rider" as professional staff for planning, administration, or other purposes, without having to bear the full burden of the professional's annual salary. Both of these new

services are available at a substantially reduced cost due to the continued support of NRPC's member municipalities.

All in all, it's been a busy year for the Commission. We're looking forward to the coming year for continuing our cooperative efforts in providing a full-range of professional planning services in response to the needs of our member municipalities.

HOLLIS SOCIAL LIBRARY — 1981

The library was lucky enough to receive a used copier — absolutely free of charge — from Bellavance Beverage Company. They were buying a new one, and, through the kind intercession of Mr. Viega, donated their old one to us. It has been a valuable asset, and of course is available for everyone to use (for a small charge).

New stack space was added in the adult fiction section and it was quickly filled up. We are constantly trying to find ways to utilize our limited space to the best advantage, because as our patronage grows, so does the demand for additional books and resource materials.

The disposition of the Zylonis bequest monies has not yet been decided upon. A committee of trustees has been meeting with representatives of the other libraries named in the will, but no final petition to the court has been agreed upon as yet. The income from the bequest remains intact and unspent.

The librarians have started preparing small projects for children to do, either in the library or at home. Our Christmas tree was festooned with a variety of ornaments, all created by children from materials made available by the librarians. We hope to have a new project each month of the year.

Saturday hours were changed from 9:30 to 11:30 in the morning and 1:30 to 5:30 in the afternoon to a continuous 10:00 A.M. to 4:00 P.M. This arrangement seems to be working out very well.

Don't forget that your librarians are here to help you and will endeavor to answer any questions and requests you may have.

Respectfully submitted,
Dorothy Hackett, Chairman
Pearl Rideout
Iola Ballou
Grace Towne
Frances Whiting
Diane Hoyt

HOLLIS SOCIAL LIBRARY CIRCULATION

1981 LIBRARY REPORT

Adult fiction	9,179	
Adult non-fiction	2,710	
Magazines	2,672	
Juvenile fiction	3,349	
Juvenile non-fiction	758	
Records	20	
Total circulation	18,688	
Adult books bought	493	
Juvenile books bought	103	+ 85 received
Books given	99	
Books given in memory of someone	10	
Total books	790	

Library open Monday through Friday, 1:30 - 5:30 P.M.

Monday and Wednesday evenings, 7 - 9

Saturday, 10 A.M. - 4 P.M.

Days open in 1981 — 311

Frances P. Hayden (Polly)
Head Librarian

HOLLIS SOCIAL LIBRARY
1981 FINANCIAL REPORT

RECEIPTS

Balance	\$ 1,821.56
Town Appropriations	21,354.00
Trust Fund Income	1,754.62
Zylonis Fund	2,436.05
Ruth E. Wheeler Fund	224.28
Fines	501.04
Books (Income)	189.19
Worcester History	180.00
Copier	385.63
	<hr/>
	\$28,845.37

EXPENDITURES

Wages	\$11,519.11
Books	5,628.19
Magazines	880.62
Fuel	1,809.59
Telephone	255.91
Electricity	571.87
Supplies & Miscellaneous	564.90
Equipment	1,062.89
Repairs & Maintenance	517.71
Worcester History	180.00
Copier	385.63
Zylonis Fund	2,436.05
	<hr/>
	\$25,812.47
Balance	3,032.90
	<hr/>
	\$28,845.37

IN SAVINGS ACCOUNT:

Zylonis Fund	\$ 3,125.75
Building Fund	2,347.28

ANNUAL REPORT SOUHEGAN REGIONAL LANDFILL DISTRICT

1981 OPERATING EXPENSES BELOW BUDGET. For the second straight year the expenses of operating the Souhegan Regional Landfill were less than the amount budgeted even though there was a significant increase in the volume of refuse received and processed. Appreciable savings were recorded in the equipment maintenance, site development, engineering services and legal services accounts. Lesser savings were achieved in the cost of fuel account and in administration expenses.

These results were due to the effective preventative maintenance programs applicable to the mobile equipment owned and operated by the District, the excellent excavation arrangement reached with the Town of Amherst, and conscientious management of all phases of operations by the members of the District Committee and the District's contractors.

1981 INCOME EXCEEDS BUDGET. Fees paid by commercial haulers were greater than anticipated because of increased volume and rate charges that are in line with those applicable at the landfills in most adjacent towns. Short term investment of equipment reserve, income, retained surplus and operating funds resulted in greater than expected income due to the high interest rates available for most of the year.

1982 OPERATING BUDGET SHOWS ZERO GROWTH. Even though the amount budgeted for each of the line items that make up the operating budget are equal to or greater than the amounts budgeted in 1981 the total operating budget of \$134,077 is \$39 below 1981 and \$70 below 1980. This is possible because of a reduction in the capital account payment, transfer of surplus achieved in 1981, and a projected increase in 1982 income.

The estimated cost of hauling trailers to the Landfill from Brookline, Hollis and Mont Vernon is increased for 1982 by \$5040 due to an additional trailer being hauled each week from both Hollis and Mont Vernon. Each sending town is billed quarterly for the actual hauling costs applicable to the town.

LONG RANGE PLANNING. During the past two years each of the sending towns, Brookline, Hollis and Mont Vernon, have rescheduled the days and hours that their "dumps" are open. A greater amount of refuse is being received on weekdays thus virtually eliminating the problems previously encountered on weekends. With the present equipment the District will be able to handle a 33% increase in volume from Hollis and about a 50% increase from Brookline and Mont Vernon.

The newly excavated portion of the Landfill will be open in mid 1982. Based on engineering projections the life expectancy of the Landfill extends for 7½ to 14 years depending upon the volume of waste actually generated. The District Committee is staying abreast of the latest developments in solid waste disposal techniques so that facilities will be available to the District's member towns when the space at the present Landfill is exhausted or when a more economic system becomes available.

Submitted on behalf of the District Committee by William I. Marble, Chairman.

ZONING BOARD OF ADJUSTMENT — 1981

State law, from which the cities and towns of this state derive their authority and their responsibilities, requires that any town which established a zoning ordinance — as Hollis did as long ago as 1941 — must also establish a zoning board of adjustment to hear and decide special cases which may, by virtue of uniqueness and special circumstances, warrant some degree of relief from the strict application of the ordinance. Under state statute and certain features of the Town's Zoning Ordinance, the Board is empowered to grant primarily two forms of waiver of the strict requirements of the Ordinance — Variance and Special Exception — when specific requirements are met.

In accordance with these powers and responsibilities, the following is a summary of the types and disposition of the cases which were appealed to the Z.B.A. in 1981.

Total applications		29
Type		
Special Exceptions		15
Home occupations	13	
Extension of zone boundary	1	
Gravel removal	1	
Variances		14
Sign requirements	1	
Set backs, etc.	6	
Change or enlargement of non-conforming use	4	
Establish non-conforming use	2	
Building right	1	
		<hr/> 29
Disposition		
Granted		18
Special Exceptions	11	
Variances	7	
Denied		8
Special Exceptions	3	
Variances	5	
Withdrawn		<hr/> 3
		29

The categorization of “types” used above is imperfect since some applications contain elements of more than one type and others do not precisely fit any of the common categories. Nevertheless, all cases are at least approximately categorized in this compilation.

Further, it would be inappropriate to draw general conclusions about the granting or denial of different applications since cases differ greatly from one another, and only if prescribed requirements are deemed to be met can a Variance or an Exception be granted.

The complete records, evidence, and decisions on all of the cases summarized above are on file at the Town Hall and are open during regular business hours to any interested citizen. Of course, cases themselves are advertised in advance and their outcome similarly published. The Board is grateful for the helpful contributions made to its hearings by many knowledgeable and interested people of the Town.

Robert Pollard
Chairman

**OFFICE OF SELECTMEN
TOWN OF HOLLIS, NEW HAMPSHIRE**

Mr. Hollis P. Nichols
P.O. Box 186
Hollis, N.H. 03049

Dear Mr. Nichols:

Among the many duties incumbent upon the Board of Selectmen, some are more pleasant than others. It is always a privilege to be able to write you at the end of the year. There are very, very few whose long-time interest and faith in the Town have had such a positive effect on the quality of life as yourself. The improving facilities and ever increasing use of them at Nichols Field by all age groups is a source of deep satisfaction to us all. May we look forward to a visit from you at the office soon to update the Board on the many interesting programs being undertaken at Beaver Brook?

Kindest regards and best wishes to you and yours in the New Year.

Faithfully yours,
s/ Frederick Q. Gemmill,
Chairman
s/ Richard A. Walker
s/ Philip H. Mercer

DOINGS OF THE SELECTMEN — 1981

1981 was another year of challenge for town government and change in operations befitting a town of almost 5000 people.

Consolidation of town operations in the town hall was continued with the addition of the bookkeeping function. Improved methods of handling the payroll and making necessary account distribution simultaneously was initiated at midyear. New accounts have been set up for a double entry accounting system by our auditing firm which will be used beginning in 1982. These changes will make the preparation of year-end and intermediate financial reports a straightforward process rather than a complete analysis for the annual audit required by recipients of revenue sharing funds under federal law.

The Selectmen/Assessors revalued all buildings in order to reflect current market value. Also all current use land and RSA lands were brought into line with the new current use value guidelines. Every effort has been made to maintain property records up to date with changes in ownership and newly created parcels through subdivision. Also, at the request of the Selectmen/Assessors, the Department of Revenue Administration, Appraisal Division, did appraisals of a substantial number of commercial properties this year.

A program to convert assessment records to the state format with addition of detail data concerning each property and building has been initiated. The dimensional information for over 150 homes was recorded this past summer by our building inspector following a late start.

Town facilities for recreation were improved this past year with the construction of the shelter at Nichols Field. The interior finish and plumbing will be completed during 1982 along with construction of the septic system and sanitary water supply. Also, Audette Field, which is located off Broad Street adjacent to Flint's Brook, was dedicated and will be improved as an additional ballfield in the near future.

The Highway Department continues to provide road maintenance and construction under the capable and innovative leadership of Roy Wilkins. This year the department responded to an emergency in constructing a new dog shelter at the Highway Garage on short notice. A new pole barn for salt/sand storage was built. The deteriorating water line from the police station to the town hall was replaced as an urgent maintenance project. In addition, the line was extended to the new Nichols Field Shelter to provide drinking water. Improvement of Nevins Road from Farley Road to South Merrimack Road was initiated and hopefully will be completed during 1982.

The Police Department continued to provide protection to our citizens and was successful in solving most of the cases which came up during the year. Training of department members leading to certification has been emphasized by Chief Bosquet. Lieut. Grady is to be congratulated on the results of his investigative work this past year as well as his management of the Communications Center.

The Planning Board, chaired by Candace Gregg, has had a busy year revising the subdivision regulations, reviewing subdivision and site plans and proposing a revised section to the Zoning Ordinance relative to manufactured housing. Common sense and keen judgment in the best interests of the town have been applied to this often controversial and difficult facet of town government.

Our thanks and appreciation go to all town employees for their dedicated service during this past year. We remember Ernie Pratt who served the town for many years as Sexton and Dog Officer. Also, in special recognition, we salute Bertha Duncan who is retiring after serving the town faithfully as Town Clerk for twenty-five years.

Much credit is due our office staff: Mrs. King, Mrs. Clark and Mrs. Auer, who keep the Selectmen's Office moving on a day to day basis so that necessary things get done properly and on time.

We are especially pleased to report that our cash management of temporarily idle funds has generated over \$50,000 net income during 1981. This revenue results in less dollars to be raised by taxation.

The 1982 year will present new opportunities. We need your thoughts and participation throughout the various areas of town activity. Please, if there is something you do not understand or are concerned about, share your concern with us. In this way we can share our views with you and more wisely manage town affairs between town meetings.

Respectfully submitted,
Hollis Board of Selectmen
Frederick Q. Gemmill, Chairman
Richard A. Walker
Philip W. Mercer

TOWN MEETING MARCH 10, 1981

The meeting was called to order by Moderator Roger Hammond at 7:00 A.M. for voting under ARTICLE 1 for the election of Town Officers, and for voting on three Planning Board questions. Voting continued until 7:10 P.M. The vote was announced at 9:30 P.M. and the meeting was adjourned.

On the checklist 2798	Rep. 1395	Dem. 527	Ind. 876
1208 Regular Ballots Cast		11 Absentee Ballots Cast	
Total Ballots Casts 1219			

The vote for the Town Clerk to change party affiliation
Yes 792 No 109

The Planning Board vote was:

#1 PUD Yes 854	No 358,	#2 to rezone Rt. 111 Yes 296	No 900,
#3 to amend Building Regulations Yes 899	No 278.		

TOWN MEETING MARCH 11, 1981

The meeting was opened by Moderator Roger Hammond at 7:30 P.M. in Walters Auditorium.

ARTICLE 1 — Motion by Jeanne Williams to postpone action on this article until after action on Article 22. Seconded by Jim Belanger. Carried.

ARTICLE 2 — Motion by Frank Whittemore to accept the reports of the Selectmen and other Town Officers and Committees as printed in the Town Report. Seconded by Jeanne Williams. Carried.

ARTICLE 3 — Motion by Kit Hardy to authorize the Selectmen to borrow money in anticipation of taxes. Seconded by Tom Stawasz. Carried.

ARTICLE 4 — Motion by Jim Belanger to accept State Aid for the construction of Class V roads and appropriate the sum of \$1,604.00. Seconded by Eliot Ware. Carried.

ARTICLE 5 — Motion by Tom Stawasz to authorize the Tax Collector to accept prepayment of taxes in multiples of \$10.00. Seconded by Jim Belanger. Carried.

ARTICLE 6 — Motion by Gordon McEnnis to authorize the Selectmen to employ a Certified Public Accountant instead of electing Auditors for the purposes of auditing the accounts of all town officers or agents for the fiscal year ended December 1981 and subsequent years or until rescinded pursuant to RSA 41:31. If auditors have been elected they shall not perform the duties which are to be done by the Certified Public Accountant for the town. Seconded by Frank Whittemore. Carried.

ARTICLE 7 — Motion by Jane Ballard to authorize the Conservation Commission to retain the unexpended portion of its previous appropriations and its 1981 appropriation, said funds to be placed in a special conservation fund in accordance with RSA 36-A:5. Seconded by Roland Schellenberg. Carried.

ARTICLES 8 through 18 — Motion by Jeanne Williams to group these articles with one vote in the affirmative. Seconded by Fred Pitman. Carried.

ARTICLE 8 — to raise and appropriate the sum of \$15,000.00 to be placed in capital reserve fund for fire trucks.

ARTICLE 9 — to raise and appropriate the sum of \$10,000.00 to be placed in capital reserve fund for a fire house.

ARTICLE 10 — to raise and appropriate the sum of \$6,000.00 to be placed in capital reserve fund for a front end loader.

ARTICLE 11 — to raise and appropriate the sum of \$8,000.00 to be placed in capital reserve fund for a grader.

ARTICLE 12 — to raise and appropriate the sum of \$2,000.00 to be placed in capital reserve fund for town highway garage expansion.

ARTICLE 13 — to raise and appropriate the sum of \$15,000.00 to be placed in capital reserve fund for a diesel dump truck.

ARTICLE 14 — to raise and appropriate the sum of \$2,500.00 to be placed in capital reserve fund for a ¾ ton 4x4 pickup truck.

ARTICLE 15 — to raise and appropriate the sum of \$2,000.00 to be placed in capital reserve fund for an ambulance.

ARTICLE 16 — to raise and appropriate the sum of \$6,000.00 to be placed in capital reserve fund for a rescue van.

ARTICLE 17 — to raise and appropriate the sum of \$7,500.00 to be placed in capital reserve fund for a Communication Center and Police Station.

ARTICLE 18 — to raise and appropriate the sum of \$1,000.00 to be placed in capital reserve fund for library expansion.

ARTICLE 19 — Motion by Jim Belanger to raise and appropriate the sum of \$17,195.00 to purchase a new back hoe. Seconded by Malcolm Dunbar. Carried.

ARTICLE 20 — Motion by Jim Belanger to appropriate and authorize the withdrawal from the Revenue Sharing Fund established under the provisions of the State and Local Assistance Act of 1972 for use as set-offs against budgeted appropriations for the following specific purposes and in the amount indicated herewith or take any other action hereon. Police Department: \$39,101.00. Seconded by Tom Stawasz. Carried.

ARTICLE 21 — Motion by Jeanne Williams to authorize the Selectmen to expend \$1,000.00 of funds in the map capital reserve fund to continue to develop the Tax Map project. Seconded by Dot Gemmill. Carried.

ARTICLE 22 — Motion by Tom Stawasz to authorize the Board of Selectmen to apply for, accept and expend money from the state, federal or another government unit or a private source which becomes available during the year in accordance with the procedures set forth in RSA 31:96-b. Seconded by Malcolm Dunbar. Carried.

ARTICLE 1 — Motion by Jim Belanger to accept the budget as printed and raise the sum of \$1,082,071.00. Seconded by Bill Price. Carried.

ARTICLE 23 — Motion by Barbara Schwartz to designate Parker Lane as a scenic road in order to maintain the rural natural beauty of this road and to preserve the environmental habitat that borders this lane, as provided for under RSA 253:17. Seconded by Larry Denmark. Carried.

ARTICLE 24 — Motion by Tom Stawasz to petition the Representatives and Senators who represent the Town in General Court to support in the current session of the General Court, the concurrent resolution to amend the State Constitution to limit the annual increase in property taxes to five percent and to limit the annual increase in spending by the state or any city, town, or other governmental unit of the state to five percent. Seconded by Bob Foss. After much discussion a motion by Tom Stawasz to table this article. Seconded by Phil Mercer. Carried.

Motion by David April to adjourn this meeting. Seconded by Roland Schellenberg. Carried. The meeting was adjourned at 9:30 P.M.

A true copy of record — attest

Bertha E. Duncan, Town Clerk

BIRTHS

Date, Place of Birth, Name of Child,
Name of Father, Maiden Name of Mother.

1981

Dec. 28 — Nashua, N.H., Kelly Jean White, Joseph Warren White, Carol Ann Buchanan.

Dec. 28 — Nashua, N.H., Heather Ann White, Joseph Warren White, Carol Ann Buchanan.

1981

Jan. 2 — Nashua, N.H., Tracy Lynn Shattuck, David Paul Shattuck, Vicki Beatrice Greenwood.

Jan. 12 — Nashua, N.H., Rebecca Lynn Pratt, Richard Goodnow Pratt, Jacqueline Lakin.

Feb. 1 — Nashua, N.H., Elicia Erin Hanley, Joseph Thomas Hanley, Panagiota Theodora Koyanis.

Feb. 19 — Nashua, N.H., Robert Allen Sayball, Earl Douglas Sayball, Ann Marie Carney.

Mar. 28 — Nashua, N.H., Nichola Christine Meserve, William John Meserve, Diane Lesley Nixon.

Apr. 3 — Peterborough, N.H., Jennifer Hope Lassins, Paul Dennis Lassins, Katherine Ann Vincent.

Mar. 25 — Nashua, N.H., Thomas Joseph St. Pierre, Richard Louis St. Pierre, Joyce Beatrice DiAntonio.

Mar. 26 — Nashua, N.H., Gavin Paul Beaudry, Dennis Paul Beaudry, Cheryl Jane Poston.

Mar. 31 — Nashua, N.H., Ari Michael Helfman, David Jay Helfman, Claire Joan Sudhalter.

Apr. 7 — Nashua, N.H., Raymond Eugene Lorden III, Raymond Eugene Lorden, Jr., Rhonda Lee Perkins.

Apr. 17 — Nashua, N.H., Erika Mary Ferlins, John Adolphs Ferlins, Geraldine Fitzgerald.

Apr. 25 — Nashua, N.H., William Richard O'Sullivan, David John O'Sullivan, Frances Ann Morris.

May 14 — Nashua, N.H., Amy Beth Tozier, Joel Raymond Tozier, Linda Jan Smith.

May 16 — Nashua, N.H., Heidi Ann Packard, Wendell Howe Packard, Betsy Ann Newton.

May 22 — Nashua, N.H., Kathryn Mary Crowley, Timothy John Crowley, Marianna Patricia Pavsek.

May 28 — Nashua, N.H., Laura Beth Makepeace, Edwin Albert Makepeace, Paula Elaine Brunelle.

May 26 — Nashua, N.H., Sarah Jeanne Merchant, Michael Rae Merchant, Donna Lee Pinsonneault.

May 30 — Nashua, N.H., Trent Peter Emery, Peter Talbert Emery, Deborah Ann Foss.

- Jan. 24 — Newton, Mass., Caroline Fulcher McCoy Spaulding, Stephen John Spaulding, Julie Beth McCoy.
- June 30 — Nashua, N.H., Jonathan William Rusch, William Theodore Rusch, Judy Faye Weatherbee.
- June 24 — Nashua, N.H., Deanna Valente, Dennis Blaise Valente, Janice Marie Ferrante.
- July 17 — Nashua, N.H., Wayne Charles Fenimore, Jr., Wayne Charles Fenimore, Sr., Robin Holly Kramer.
- July 19 — Nashua, N.H., Megan Lee Barocas, Jerry Barocas, Janice Lee Wilkie.
- Aug. 2 — Nashua, N.H., Michael Thomas DeBoisbriand, Roger Louis DeBoisbriand, Maureen Ann Libby.
- Aug. 9 — Nashua, N.H., Andrew Ross Klopfer, Edward Larry Klopfer, Roberta Ann Schwartz.
- Aug. 13 — Nashua, N.H., Michael James Bedard, Gerald Lionel Bedard, Patricia Ann Gibson.
- Aug. 16 — Nashua, N.H., Aaron Paul Ladner, Henry Gerald Ladner, Patricia Gail Krannas.
- Aug. 16 — Nashua, N.H., Amy Christine Ladner, Henry Gerald Ladner, Patricia Gail Krannas.
- Sept. 5 — Nashua, N.H., Emily Sno Karr-Walter, Kenneth Irvin Walter, Jeanne Marie Karr.
- Sept. 3 — Nashua, N.H., Beth Ann Sacherski, Steven Herbert Sacherski, Cecilia Louise Funicella.
- Sept. 9 — Nashua, N.H., Adam Martin Foley, David Foley, Shirley Anne Martin.
- Sept. 9 — Nashua, N.H., Caitlin Nixon Day-Lewis, Brian David Day-Lewis, Catherine Ann Kennedy.
- Sept. 9 — Nashua, N.H., Geoff Charles Curtis, John Charles Curtis, Teresa Marie LaFlamme.
- Oct. 1 — Nashua, N.H., Amy LynMae LaSalle, Larry Herbert LaSalle, Catherine Mae Ouellette.
- Oct. 6 — Nashua, N.H., Aaron Lee Fyfe, Donald W. Fyfe, Jean Marie Boudriault.
- Nov. 12 — Nashua, N.H., Rebecca Jane Smith, Peter William Smith, Betty Ann Whitcomb.
- Nov. 22 — Nashua, N.H., Ryan Patrick Coleman, David Hodge Coleman, Gail Sandra LaForest.
- Dec. 2 — Nashua, N.H., Andrew George Greenwood, Forrest Eaton Greenwood, Mary Anne Gibson.
- Dec. 4 — Nashua, N.H., Enright, Thomas Howard Enright, Wendy Louise Gillingham.
- Dec. 15 — Nashua, N.H., Rebecca Fay Davison, Robert Irwin Davison, Ellen Hampton Muth.
- Dec. 18 — Nashua, N.H., Ryan John VanTassell, A. Ernest VanTassell, Jr., Gillian Dawn Lefebvre.
- Dec. 27 — Nashua, N.H., Christine Almira Culver, Thomas W. Culver, Susan Jane Strawley.

MARRIAGES

**Date, Place of Marriage, Name and Surname of
Groom and Bride, by Whom Married**

1981

- Jan. 1 — Nashua, N.H., Donald W. Erion, Jessie M. Smith, Richard W. Leonard, Justice of the Peace.
- Jan. 18 — Nashua, N.H., David E. Freedman, Laura J. Kahn, Kenneth M. Brown, Justice of the Peace.
- Apr. 3 — Hollis, N.H., Clarence Ceaser, Wanda J. Young, Charles F. Dow, Justice of the Peace.
- Mar. 21 — Derry, N.H., Charles W. Hosmer, Frances S. Drown, John C. Jordan, Justice of the Peace.
- Apr. 12 — Hollis, N.H., Wayne E. Rosing, Jo A. Falco, James Belanger, Justice of the Peace.
- May 16 — Hollis, N.H., Donald W. Fyfe, Jean M. Boudriault, Charles F. Dow, Justice of the Peace.
- May 23 — Hollis, N.H., James Richard Gilbert, Elizabeth A. Ingram, George G. Faul, Minister.
- May 30 — Hollis, N.H., Roger J. Bessette, Mary L. Bell, Charles F. Dow, Justice of the Peace.
- May 30 — Hollis, N.H., Lealie Allen Easley, Kate H. Alford, Louis J. Beasley, Minister.
- June 6 — Hollis, N.H., Stephen C. Tager, Sara Hughes, Louis J. Beasley, Minister.
- June 6 — Hollis, N.H., Ismael L. Lopez, Donna M. Smith, Joyce E. McCaffery, Justice of the Peace.
- June 8 — Peterborough, N.H., Jeffrey P. Smith, Elsie S. Towne, George G. Faul, Minister.
- June 20 — Nashua, N.H., William A. Munroe, Cynthia M. Cook, Edmund G. Crowley, Priest.
- June 20 — Nashua, N.H., Richard L. Livermore, Cheryl G. Messer, George L. Renner, Minister.
- June 13 — Hollis, N.H., Daniel J. O'Brien, Carol Lee Herb, Louis J. Beasley, Minister.
- July 18 — Hollis, N.H., Paul E. Dube, Susan C. Paradise, Roland C. Sylvestre, Justice of the Peace.
- Aug. 1 — Hollis, N.H., William J. Fruth III, Jean E. Dailey, James Chaloner, Minister.
- Aug. 1 — Hanover, N.H., Thomas L. Lutz, Joanne M. Farnham, Eli R. Mercer, Minister.
- Aug. 9 — Hollis, N.H., Gerald J. Gallant, Angelika H. Von Janta-Lipinski, Nicholas C. Coniaris, Justice of the Peace.
- Aug. 14 — New Boston, N.H., Norman J. Gelinas Jr., Mary A. Benoit, Andrew Templeton, Minister.

- Aug. 15 — Nashua, N.H., Stephen M. Chartier, Michele F. Veiga, Nicholas P. Rogers, Roman Catholic Priest.
- Aug. 22 — Hollis, N.H., Carl L. Ettner, Daryl Knuepfer, Donald W. Rowley, Clergyman.
- Aug. 29 — Hollis, N.H., Gary Hatfield, Cynthia L. Hackett, Louis J. Beasley, Minister.
- Sept. 5 — Nashua, N.H., James A. Lindner, Lynda C. Nivens, Rev. Jesse R. Smith, Minister.
- Aug. 29 — Simsbury, Conn., Robert John Lutz, Gretchen Carlisle Tarbell, John Olofson, Minister.
- Sept. 16 — Deerfield, N.H., Warren Ames, III, Mary A. McIntyre, Emily B. Preston, Minister.
- Sept. 26 — Nashua, N.H., Matthew J. Dunn, Martha M. Olsen, Donald W. Rowley, Minister.
- Sept. 12 — Hudson, N.H., David George Chabot, Nancy Claire Christopher, Robert W. Gormley, Minister.
- Oct. 12 — Hollis, N.H., Kevin R. LaFontaine, Susan J. Reiter, Louis J. Beasley, Minister.
- Oct. 24 — Hudson, N.H., Erik Crisman, Kathleen L. Flynn, Richard J. Tulip, Minister.
- Oct. 28 — Nashua, N.H., Ernest P. Dustin, Elizabeth E. Taylor, Thomas H. Graves, Clergyman.
- Oct. 10 — Merrimack, N.H., John J. Janas, Claire S. Devlin, Rev. Edward D. Richard, Catholic Priest.
- Nov. 14 — Hollis, N.H., John Gray, Janice A. Riff, Diane L. Gaudet, Justice of the Peace.
- Nov. 21 — Hollis, N.H., James W. Darling, Dorothy C. Streeter, Charles E. Thygrsen, Justice of the Peace.
- Nov. 27 — Hudson, N.H., David J. Archambault, Lisa J. Burnside, Rev. Robert W. LeVitre, Jr., Pastor.
- Dec. 5 — Hollis, N.H., John P. Belansky, Jr., Patricia A. Bulger, Nicholas C. Coniaris, Justice of the Peace.
- Dec. 11 — Nashua, N.H., Allan C. Eldridge, Brenda L. Luster, Dolores K. Ryall, Justice of the Peace.
- Dec. 5 — Nashua, N.H., Kevin M. Oliver, Karen L. Richardson, Rev. Robert D. Schenkel, Minister.
- Dec. 17 — Milford, N.H., Stephen T. Jambard, Susan E. Anderson, Edward P. McDuffee, Justice of the Peace.
- Dec. 26 — Hollis, N.H., Roger H. Hayes, DeAndra L. Vannest, George C. Fisher, Clergyman.

Bertha E. Duncan
Town Clerk

DEATHS

**Date, Place of Death, Name of Deceased, Age,
Place of Birth, Place of Burial**

1981

- Apr. 3 — Hollis, N.H., Edith S. Hills, 88, Hollis, N.H., East Cemetery, Hollis, N.H.
- Mar. 8 — Nashua, N.H., John V. Platt, 68, Paterson, N.J., George Washington Park, Paramus, N.J.
- Mar. 11 — Nashua, N.H., Thomas R. Gould, 75, Hillsboro, N.H., Homeland Cemetery, Bristol, N.H.
- Mar. 26 — Nashua, N.H., Loren C. Locke, 76, Hollis, N.H., East Cemetery, Hollis, N.H.
- May 9 — Manchester, N.H., Charles L. Beecher, 62, Portland, Maine, Linwood Crematory, Haverhill, Mass.
- July 25 — Ayer, Mass., A. Lorraine Amsden, 61, N.H., Woodlawn Cemetery, Pepperell, Mass.
- Aug. 12 — Nashua, N.H., Ernest G. Pratt, 68, Buckland, Mass., East Cemetery, Hollis, N.H.
- Aug. 13 — Nashua, N.H., Russell H. Homans, 62, Plymouth, N.H., Trinity Cemetery, Holderness, N.H.
- Oct. 15 — Ayer, Mass., Lewis Ivan Johnson, 62, St. Albans, Me., S. Duxbury Cemetery, S. Duxbury, Vt.
- Dec. 2 — Nashua, N.H., Nancy Ballou, 53, Mass., East Cemetery, Hollis, N.H.

Bertha E. Duncan
Town Clerk

HOLLIS SCHOOL DISTRICT

SCHOOL OFFICERS

1981-1982

Hollis School Board

Mr. William Ferree	Term Expires 1982
Mr. Gerald Hornik	Term Expires 1982
Mrs. Susan Durham	Term Expires 1983
Mrs. Jane Ballard	Term Expires 1984
Mrs. Winifred Hall	Term Expires 1984

Mr. Philip J. Dahlinger	Superintendent of Schools
Mrs. Pauline Armstrong	Financial Manager
Mrs. Evelyn Lutz	Clerk
Mrs. Evelyn Lutz	Treasurer
Dr. James Squires	Moderator
Mr. Paul Bosquet	Truant Officer

SCHOOL WARRANT
The State of New Hampshire
Polls Open at 7:00 AM — Will Not Close Before 7:00 PM

To the inhabitants of the School District in the town of Hollis qualified to vote in district affairs:

You are hereby notified to meet at the Town Hall in said district on the ninth day of March, 1982, at seven o'clock in the forenoon to act upon the following subjects:

1. To choose a Moderator for the coming year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose two School Board members for the ensuing three years.

Given under our hands at said Hollis this 28th day of January, 1982.

Jane Ballard
Susan Durham
William Ferree
Winifred A. Hall
Gerald Hornik

A true copy of Warrant — Attest:

Jane Ballard
Susan Durham
William Ferree
Winifred A. Hall
Gerald Hornik

HOLLIS SCHOOL WARRANT
THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School district in the town of Hollis qualified to vote in district affairs:

You are hereby notified to meet at the Walters Auditorium in said district on the sixth day of March 1982 at ten o'clock in the morning to act upon the following subjects:

1. To see what sum the district will vote to raise and appropriate for the construction of a new addition and renovations to the Hollis AREA High School including furnishings, equipment, architectural and other fees, site development and any other items incidental to and necessary for said construction on land presently owned by the Hollis School District; and to determine whether such appropriations shall be raised by the issuance and sale of serial notes or bonds upon the credit of the Hollis School District in accordance with the provisions of New Hampshire Revised Statutes Annotated Chapter 33 as Amended; and to authorize the Hollis School Board to obtain State, Federal, and any other aid which may be available; and to authorize the Hollis School Board to determine the time and place of payment of principal and interest, fixing the rate of interest thereon, the provisions for the sale of notes and/or bonds and all other matters in connection therewith; and to take any other action relative thereto.

2. To determine and appoint the salaries of the School Board and Truant Officer and fix the compensation of any other officers or agents of the district.

3. To hear the reports of Agents, Auditors, Committees or Officers chosen, and pass any vote relating thereto.

4. To choose Agents and Committees in relation to any subject embraced in this warrant.

5. To see if the district will authorize the School Board to make application for and receive in the name of the district such advances, grants and aids, or other funds for educational purposes as may now or hereafter be forthcoming from the United States Government, or from the State of New Hampshire, or from any other state or private agency, and to expend the same in accordance with RSA 198:20b.

6. To see what sum of money the district will vote to raise and appropriate for the purpose of implementing energy conservation measures at the Hollis AREA High School (as included in the proposed 1982-83 operating budget).

7. To see what sum of money the School District will vote to raise and appropriate for the support of schools, for the payment of salaries and benefits for the school district officials, employees and agents, and for the payment of statutory obligations of the district.

8. To see if the District will authorize the Hollis School Board to transfer title to School Lot #1, so-called (including the School Lot Addition) situate on Depot Road at Monument Square in Hollis, New Hampshire, to the Town of Hollis, and/or to adjacent property owners, on such terms and conditions as the Hollis School Board shall determine, and to authorize the chairman of the Hollis School Board to execute all instruments in relation thereto.

9. To see if the District will authorize the Hollis School Board to transfer title to Red Schoolhouse Lot, formerly of School District #7, situate on Jewett Lane, Hollis, New Hampshire, to the Town of Hollis, and/or to adjacent property owners, on such terms and conditions as the Hollis School Board shall determine, and to authorize the chairman of the Hollis School Board to execute all instruments in relation thereto.

10. To see if the voters of the School District will resolve to open the polls at 8:00 A.M. and to close the polls at 7:00 P.M. at each annual meeting or special meeting of the voters of the School District when balloting is concerned with a capital expenditure or with a bond issue question. (By Petition)

11. To see if the voters of the School District will resolve to open the polls at 8:00 A.M. and to close the polls at 7:00 P.M. at each annual meeting or special meeting of the School District to resolve the question of acceptance or rejection of the annual school budget. (By Petition)

12. To see if the voters of the School District will resolve to require full disclosure in the Town Report of all monies paid to each of the employees in the School District whether the same be for services rendered or for expenses. This to include teachers and all other salaried and hourly personnel. (By Petition)

13. To see if the voters of the School District will resolve to require full disclosure in the Town Report of all monies paid to each of the employees in the School District Superintendent's office whether the same be for services rendered or for expenses and shall include all salaried and hourly personnel and the cost of rental or leased facilities. (By Petition)

14. To transact any other business which may legally come before said meeting.

Given under our hands at said Hollis this 10th day of February,
1982.

Jane Ballard
Susan Durham
William Ferree
Winifred A. Hall
Gerald Hornik

A true copy of Warrant—Attest:

Jane Ballard
Susan Durham
William Ferree
Winifred A. Hall
Gerald Hornik

HOLLIS SCHOOL DISTRICT MEETING

April 13, 1981

The Annual School District Meeting for Hollis was held at Walters Auditorium on April 13, 1981 at 7:00 P.M.

The meeting was called to order by Moderator N. Roger Hammond.

Warrant Article 1 was read by Moderator Hammond.

Article 1. To see what sum the district will vote to raise and appropriate for construction of a new addition and renovations to the Hollis High School including furnishings, equipment, architectural and other fees, site development and any other items incidental to and necessary for said construction on land presently owned by the Hollis School District; and to determine whether such appropriations shall be raised by the issuance and sale of serial notes or bonds upon the credit of the Hollis School District in accordance with the provisions of New Hampshire Revised Statutes Annotated Chapter 33 as Amended; and to authorize the Hollis School Board to invest said money and use the interest thereon for said project; and to authorize the Hollis School Board to obtain State, Federal, and any other aid which may be available; and to authorize the Hollis School Board to determine the time and place of payment of principal and interest, fixing the rate of interest thereon, the provisions for the sale of notes and/or bonds and all other matters in connection therewith; and to take any other action relative thereto.

Dr. James Squires, Chairman of the Hollis High School Building Committee, moved the article be passed. It was seconded by Jane Ballard. After much discussion the polls were opened at 8:10 P.M. to vote by ballot, on this article. The polls were closed at 9:35 P.M. after everyone had voted. The motion was defeated by a vote of 335 in favor to 638 opposed.

At this time a motion by School Board Member, Gerald Hornik, to recess the meeting until 7:30 P.M., Tuesday, April 14, 1981, was vetoed.

A motion to reconsider Article 1 was made by Jim Belanger and seconded by David King. Motion was defeated.

It was moved by James Belanger, seconded by Fred Gemmill, to recess the meeting until April 14, 1981 at 7:30 P.M. at Walters Auditorium. Articles 2 through 9 would be voted on then.

The meeting was recessed at 10:15 P.M.

Evelyn S. Lutz
School District Clerk

HOLLIS SCHOOL DISTRICT MEETING

April 14, 1981

Walters Auditorium

Assistant Moderator, Dr. James Squires opened the meeting at 7:45 P.M. in Walters Auditorium, Hollis High School.

Articles 2 through 9 were read by Assistant Moderator James Squires.

Article 2. To determine and appoint the salaries of the School Board and Truant Officer and fix the compensation of any other officers or agents of the district.

Article was moved by Frank Whittemore to move over this Article and act upon it under Article 8. Seconded by James Belanger. It passed.

Article 3. To hear the reports of Agents, Auditors, Committees or Officers chosen, and pass any vote relating thereto.

Fred Pitman moved that the reports as printed in the school report be accepted. Seconded by Thomas Stawasz. It passed.

Article 4. To choose Agents and Committees in relation to any subject embraced in this warrant.

Philip Scott moved that this article be passed over. Seconded by Fred Pitman. It passed.

Article 5. To see if the district will authorize the School Board to make application for, receive, and expend in the name of the district such advances, grants and aids, or other funds for educational purposes as may now or hereafter be forthcoming from the United States Government, or from the State of New Hampshire, or from any other state or private agency.

Frederick Gemmill moved the question as read. Kathryn Hardy seconded it. It passed.

Article 6. To see if the district will vote to raise and appropriate the sum of \$36,000 or some other sum for the purpose of implementing energy conservation measures in the district's schools (as included in proposed 1981-82 budget).

School Board member William Ferree spoke on how conservation money is to be spent at the Junior High School. 1. to replace North Wall, 2. revise duct work, 3. change control functions of thermostats.

Richard Brown moved the article be accepted as read. Seconded by Kathryn Hardy.

Roger Saunders made a motion to amend Article 6 by adding \$50,000 to Article 6 for the School Board to use at their discretion for energy conservation. Charles Clough seconded it. After much discussion the amendment was defeated by a voice vote. James Belanger moved to vote on Article 6. Thomas Stawasz seconded it. Article 6 passed.

Article 7. To see what sum the district will vote to raise and appropriate for capital improvements and ordinary maintenance and repairs to the Hollis High School (to be added to 1981-82 budget).

James Belanger moved that this article be passed over. Frank Whittemore seconded it. It passed.

Article 8. To see what sum of money the School District will vote to raise and appropriate for the support of schools, for the payment of salaries and benefits for the school district officials, employees and agents, and for the payment of statutory obligations of the district.

Jane Ballard moved that the district raise and appropriate the sum of \$3,327,662 for support of schools, for the payment of salaries and benefits for the school district officials, employees and agents, and for the payment of statutory obligations of the district. William Roberts seconded the motion.

Jane Ballard explained that \$14,104 for fire safety improvements in the White Building and \$26,071 for the teachers salary account had been added to the \$3,287,487 grand total in the budget report, bringing the final total to \$3,327,662.

Jane Ballard also advised us the Fire Marshall, Allen W. Britton, had toured the White Building and gave recommendations how to bring it up to safety standards. She also reviewed items with substantial increases in the budget.

Philip Scott made a motion to amend Article 8 by reducing the budget by \$20,000 at the discretion of the school board. Thomas Stawasz seconded it. Amendment was defeated by a voice vote.

The motion to spend \$3,327,662 for the district school budget was passed by a voice vote.

Article 9. To transact other business which may legally come before said meeting.

It was moved by Mr. Stawasz and seconded by Mr. Belanger to adjourn the meeting.

The meeting was adjourned at 10:45 P.M.

Evelyn S. Lutz
School District Clerk

HOLLIS SCHOOL DISTRICT BUDGET

Account Number and Description	Budgeted 80-81	Budgeted 81-82	Proposed 82-83
DISTRICT WIDE			
0 2200 IMPROVEMENT OF INSTRUCTION Includes funds to be used for the development of our staff and the establishment of a program evaluation as outlined and mandated by the State Department of Education.	\$ 24,298	\$ 22,315	\$ 22,915
0 2300 SAU ASSESSMENT Includes the Hollis School District share (81.6%) of the amount required to operate the office of the Superintendent of Schools: Salaries and fringe benefits of personnel, supplies, equipment, rent, phone, and data processing.	84,986	80,649	91,814
0 2310 BOARD OF EDUCATION SERVICES Includes salaries of School Board, Treasurer, legal services, liability insurance for School Board, bond for Treasurer, Professional Audit, expenses for Board and Treasurer, dues to School Boards Association, census taker and contingency.	36,819	43,330	23,962
0 2540 BUILDING and GROUNDS SUPERVISOR Includes salary and benefits, travel and telephone expenses for a district-wide Building and Grounds Supervisor.	17,180	21,664	23,774

Account Number and Description		Budgeted 80-81	Budgeted 81-82	Proposed 82-83
0 2600	MISCELLANEOUS EXPENSES Includes Federal Funds Title IV money, which is offset by revenue; expenses for Hollis AREA Volunteer school newsletter; and money for Energy Conservation.	21,338	41,338	52,119
	DISTRICT WIDE TOTAL	184,621	209,296	214,584
ELEMENTARY EDUCATION				
1 1100	REGULAR INSTRUCTION Includes salaries/fringe benefits for teachers, aides, substitutes; homebound/handwriting instruction; equipment repairs; tests; awards; additional/replacement equipment; plus workbooks, expendables, teaching materials, textbooks in subject areas (art, language arts, physical education, math, music, science, social studies, reading, instrumental music, readiness).	499,964	512,809	522,018
1 1200	SPECIAL EDUCATION Includes Hollis' share of Special Education Consortium: testing, out-of-district placement, tutoring, and counseling are among services received. Tuition is for elementary pupils served in out-of-district schools. Also includes salary/fringe benefits for one Special Needs,	91,109	100,575	151,770

two Learning Disabilities, and one Gifted/Talented teachers, and supplies for programs. State revenue offsets some of Special Education expenses.

1 1400	CO-CURRICULAR ACTIVITIES	1,570	2,240	2,600
Includes the after-school activity program, including flag football, wrestling, gymnastics, chess, street hockey, and others.				
1 2120	GUIDANCE SERVICES	19,898	21,641	25,369
Includes salary/fringe benefits for guidance counselor; supplies, tests, and scoring.				
1 2130	HEALTH SERVICES	12,017	13,229	13,767
Includes salary/fringe benefits for school nurse; doctor/dentist services; and health supplies.				
1 2190	OTHER SUPPORT SERVICES	7	7	7
Includes truant officer				
1 2210	IMPROVEMENT OF INSTRUCTIONAL SERVICES	1,350	1,450	1,450
Includes funds for Professional books and conferences.				
1 2220	EDUCATIONAL MEDIA SERVICES	31,716	31,090	33,420
Includes salary/fringe benefits for librarian; equipment repair, film rentals, supplies, library books/periodicals, audio visual equipment and educational TV.				

Account Number and Description		Budgeted 80-81	Budgeted 81-82	Proposed 82-83
1 2410	OFFICE OF THE PRINCIPAL SERVICES Includes salary/fringe benefits for principal, assistant principal and secretary; telephone, travel, postage, office supplies, dues, and report cards.	46,816	73,326	79,665
1 2540	OPERATION OF PLANT SERVICES Includes salary/fringe benefits for building maintenance man and custodians; contracted services, insurance, supplies, utilities and repairs.	92,988	126,007	127,377
1 2550	TRANSPORTATION SERVICES Includes daily transportation, field trips, and gas.	49,975	51,791	55,860
1 2560	FOOD SERVICES Includes bond for director and federal fund expenditure (federal monies are reimbursable).	35,463	40,773	44,844
1 2670	PRINTING SERVICES	550	550	550
1 2900	OTHER SUPPORT SERVICES Includes accrued liability for retired employees (state mandated).	1,530	1,525	1,525
1 5000	DEBT SERVICE Includes principal and interest on bonds for building construction.	121,546	117,708	102,538

ELEMENTARY EDUCATION TOTAL			
	\$1,006,499	\$1,094,721	\$1,162,760
SECONDARY EDUCATION (7, 8)			
2 1100 REGULAR INSTRUCTION			
Includes salaries/fringe benefits for teachers, aides, substitutes; homebound instruction; equipment repairs; tests; awards; additional/replacement equipment; plus workbooks, expendables, textbooks, teaching materials in subject areas (art, language arts, physical education, math, music, science, social studies, reading, instrumental/choral music, foreign language, home economics, and industrial arts).	297,424	328,882	367,770
2 1200 SPECIAL EDUCATION			
Includes Hollis' share Special Education Consortium: testing, out-of-district placement, tutoring, and counseling are among services received. Salary/fringe benefits for Special Needs and Learning Disabilities teachers, plus supplies for programs. Tuition is also included for out-of-district schools. State revenue offsets some of Special Education expenses.	45,473	55,004	62,713
2 1400 CO-CURRICULAR ACTIVITIES			
Includes after-school activity program; intramural soccer, basketball, and volleyball; gymnastics, biology club, spring musical, art club, yearbook, and student council.	3,184	3,771	4,478

Account Number and Description	Budgeted 80-81	Budgeted 81-82	Proposed 82-83
2 2120 GUIDANCE SERVICES Includes salary/fringe benefits for one fulltime counselor, testing and scoring services.	14,573	19,837	20,805
2 2130 HEALTH SERVICES Includes salary/fringe benefits for school nurse; doctor/dentist services; and health supplies.	10,332	11,182	12,035
2 2190 OTHER SUPPORT SERVICES Includes truant officer.	6	6	6
2 2210 IMPROVEMENT OF INSTRUCTION SERVICES Includes funds for Professional books and conferences.	1,040	1,115	1,200
2 2220 EDUCATIONAL MEDIA SERVICES Includes salary/fringe benefits for one part-time librarian and one part-time aide; equipment repair; film rental; supplies; library books/periodicals; equipment; and educational TV.	20,738	21,850	23,046
2 2410 OFFICE OF THE PRINCIPAL SERVICES Includes salary and fringe benefits for principal and secretary; telephone; travel; postage; office supplies; and dues.	44,195	47,269	53,664

2 2540 OPERATION OF PLANT SERVICES 99,761 113,101 107,425

Includes salary/fringe benefits for maintenance man and custodians; contracted services; insurance; supplies; utilities; and repairs.

2 2550 TRANSPORTATION SERVICES 42,606 44,322 47,704

Includes daily transportation, field trips, and gas.

2 2560 FOOD SERVICES 28,382 32,630 35,887

Includes bond for director, and federal fund expenditure (federal monies are reimbursable).

2 2670 PRINTING SERVICES 250 250 250

2 4600 BUILDING IMPROVEMENT SERVICES -0- 3,862 1,000

2 5000 DEBT SERVICE 64,310 62,060 59,810

Includes principal and interest on bonds for building construction.

SECONDARY EDUCATION (7, 8) TOTAL

672,274 745,141 797,793

SECONDARY EDUCATION (9-12)

3 1100 REGULAR INSTRUCTION 559,485 629,637 701,560

Includes salaries/fringe benefits for teachers, aides, substitutes, homebound instruction; vocational education tuition; equipment repairs; tests; awards; additional/replacement equipment; plus workbooks, expendables,

Account Number and Description	Budgeted 80-81	Budgeted 81-82	Proposed 82-83
teaching materials, textbooks in subject areas (art, language arts, foreign language, physical education, home economics, industrial arts, math, music, science, social studies, driver education, business education).			
3 1200 SPECIAL EDUCATION	60,124	86,773	188,724
Includes salaries/fringe benefits for Special Needs, Learning Disabilities teachers, and one Special Needs Aide; plus supplies for programs. Hollis' share of Special Education Consortium: testing, out-of-district placement, tutoring, and counseling are among services received. Tuition is for pupils served in out-of-district schools.			
3 1400 CO-CURRICULAR ACTIVITIES	32,868	34,255	40,640
Includes intramural, interscholastic sports; math team; dramatics; yearbook, newspaper, graduation advisor; transportation for interscholastic athletics, and supplies for athletics.			
3 2120 GUIDANCE SERVICES	57,633	56,549	58,655
Includes salaries/fringe benefits for one full-time guidance counselor, two part-time guidance counselors, one guidance secretary, and one clerk/typist; testing and scoring; and supplies.			

3 2130	HEALTH SERVICES	15,553	16,243	16,280
	Includes salary/fringe benefits for school nurse; doctor/dentist services; and health supplies.			
3 2190	OTHER SUPPORT SERVICES	7	7	7
	Includes truant officer.			
3 2210	IMPROVEMENT OF INSTRUCTION SERVICES	3,004	4,291	4,762
	Includes funds for Department heads, Professional books, and conferences.			
3 2220	EDUCATIONAL MEDIA SERVICES	48,224	55,791	61,503
	Includes salaries/fringe benefits for librarian, audiovisual technician, and aide; equipment repair; film rentals; supplies; library books/periodicals; and audiovisual equipment.			
3 2410	OFFICE OF THE PRINCIPAL SERVICES	85,099	95,088	101,107
	Includes salaries/fringe benefits for principal, assistant principal, secretary and clerk/typist; telephone; travel; postage; office supplies; dues; report cards; and graduation expenses.			
3 2540	OPERATION OF PLANT SERVICES	127,873	151,327	149,048
	Includes salaries/fringe benefits for maintenance man and custodians; contracted services; insurance; supplies; utilities; and repairs.			

Account Number and Description		Budgeted 80-81	Budgeted 81-82	Proposed 82-83
3 2550	TRANSPORTATION SERVICES	63,640	65,458	71,143
	Includes daily transportation, field trips, vocational school transportation, and gas.			
3 2560	FOOD SERVICES	37,487	43,101	47,405
	Includes bond for director and federal fund expenditure (federal monies are reimbursable).			
3 2670	PRINTING SERVICES	2,015	3,180	3,052
3 4600	BUILDING IMPROVEMENT SERVICES	16,000	14,104	84,300
3 5000	DEBT SERVICE	23,600	22,700	58,925
	Includes principal and interest on bonds for building construction.			
SECONDARY EDUCATION (9-12) TOTAL		1,132,612	1,278,504	1,587,111
GRAND TOTAL		<u>\$2,996,006</u>	<u>\$3,327,662</u>	<u>\$3,762,248</u>

HOLLIS SCHOOL DISTRICT

TOTAL APPROPRIATIONS

	1980-1981	1980-1981	1981-1982	1982-1983
Gross Budget	\$2,996,006.00	\$2,996,006.00	\$3,327,662.00	\$3,762,248.00

REVENUE AND CREDITS

	Approved	Actual	Approved	Proposed
Unencumbered Balance	56,486.16	56,486.16	159,063.00	30,000.00
Sweepstakes	24,012.97	24,012.97	19,339.00	19,339.00
School Building Aid	49,041.33	49,041.33	49,041.00	69,281.00
Foster Children	600.00	400.00	600.00	-0-
Incentive Aid	5,000.00	6,429.60	3,912.00	3,912.00
Handicapped Aid	-0-	54,422.00	-0-	65,408.00
School Lunch	101,000.00	118,165.89	116,323.00	127,955.00
Other State/Federal	-0-	20,364.35	7,550.00	7,550.00
Tuition	440,000.00	455,002.49	450,000.00	523,000.00
Trust Fund	3,000.00	5,091.62	3,000.00	3,000.00
Temporary Deposits	2,000.00	18,432.08	3,000.00	15,000.00
Vocational Ed Reimbursement	24,020.00	4,005.10	1,200.00	1,200.00
Other Local	1,150.00	8,113.80	550.00	5,000.00
Pupil Activities	-0-	-0-	1,250.00	1,250.00
Total	706,310.46	819,967.39	814,828.00	871,895.00

DISTRICT ASSESSMENT

	\$2,289,695.54	\$2,289,696.00	\$2,512,834.00	\$2,890,353.00
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FINANCIAL REPORT OF THE HOLLIS SCHOOL BOARD

For fiscal year July 1, 1980 - June 30, 1981

REVENUE ALL FUNDS

Fund Equity July 1, 1980		\$ 99,351.83
Local Receipts:		
Current Appropriations	\$2,289,696.00	
Tuition	455,002.49	
Earnings on investments	20,129.84	
Lunch Program	77,008.51	
Permanent Funds & Endowments	5,091.62	
Insurance Refund	7,598.10	
Other Local Revenue	8,113.80	
Total Local		\$2,862,640.36
State and Federal Receipts:		
Sweepstakes	24,012.97	
Incentive Aid	6,429.60	
Foster Children	400.00	
Building Aid	49,041.33	
Vocational School Aid	4,005.10	
Handicapped Aid	54,422.00	
Gas Tax Refunds	2,818.64	
Title IV Federal Projects	9,947.61	
Food and Nutrition	40,640.00	
Total State and Federal		191,717.25
TOTAL REVENUE ALL FUNDS		\$3,153,709.44

EXPENDITURES ALL FUNDS

Federal Project Fund	\$ 11,889.29	
Capital Project Fund	51,973.71	
Food Service Fund	117,363.66	
Total		\$ 181,226.66
District Wide		
0 2300 SAU Assessment	\$ 84,986.00	
0 2310 Board of Education Services	17,850.91	
Total		\$ 102,836.91

Elementary Education

1 1100	Regular Education	\$ 500,702.18	
1 1200	Special Education	112,230.26	
1 1400	Co-curricular Activities	1,173.76	
1 2120	Guidance	20,499.04	
1 2130	Health	10,662.90	
1 2190	Other (Truant Officer)	7.00	
1 2210	Improvement of Instruction	10,127.48	
1 2220	Educational Media	28,813.06	
1 2400	Office of Principal Services	40,284.60	
1 2540	Operation & Plant Maintenance	121,506.43	
1 2550	Pupil Transportation	49,489.22	
1 2600	Printing	717.35	
1 2900	Other Supporting Services	1,290.37	
1 5000	Debt Services	121,545.84	
Total			\$1,019,049.49

Junior High Education

2 1100	Regular Education	\$ 280,113.06	
2 1200	Special Education	49,991.50	
2 1400	Co-curricular Activities	1,844.00	
2 2120	Guidance	16,542.65	
2 2130	Health	9,256.53	
2 2190	Other (Truant Officer)	6.00	
2 2210	Improvement of Instruction	5,287.38	
2 2220	Educational Media	18,477.07	
2 2400	Office of Principal Service	40,618.20	
2 2540	Operation & Plant Maintenance	85,400.75	
2 2550	Pupil Transportation	37,099.86	
2 2600	Printing	170.00	
2 5000	Debt Services	64,310.00	
Total			\$ 609,117.00

Senior High Education

3 1100	Regular Education	\$ 523,995.09	
3 1200	Special Education	92,863.98	
3 1400	Co-curricular Activities	36,308.96	
3 2120	Guidance	46,190.46	
3 2130	Health	14,880.89	
3 2190	Other (Truant Officer)	7.00	
3 2210	Improvement of Instruction	9,383.21	
3 2220	Educational Media	47,299.19	
3 2400	Office of Principal Services	81,034.46	
3 2540	Operation & Plant Maintenance	121,402.04	
3 2550	Pupil Transportation	56,772.30	
3 2600	Printing	453.57	
3 5000	Debt Services	23,600.00	
Total			\$1,054,191.15
TOTAL EXPENDITURES ALL FUNDS			<u>\$2,966,421.21</u>

SUMMARY

TOTAL REVENUE	\$3,153,709.44	
Less Total Expenses	<u>2,966,421.21</u>	
TOTAL FUND EQUITY		\$ 187,288.23
Less Reserved for:		
Federal Projects	\$ 70.00	
Capital Projects	16,365.15	
Food Service	11,505.36	
General	<u>284.32</u>	
TOTAL RESERVED		<u>28,224.83</u>
UNENCUMBERED FUND BALANCE		*\$ 159,063.40

* This money was used to reduce the amount to be raised by taxes for 1981-82.

BALANCE SHEET

Fiscal Year Ended June 30, 1981

ASSETS

Assets, June 30, 1981

General Fund	\$ 249,764.48	
Federal Projects	6,082.81	
Capital Projects	25,679.75	
Food Services	11,505.36	
Total Assets		<u>\$ 293,032.40</u>

LIABILITIES

Liabilities and Fund Equity

General Fund	\$ 90,701.08	
Federal Projects	6,082.81	
Capital Projects	25,679.75	
Food Services	11,505.36	
Unreserved Fund Balance	159,063.40	
Total Liabilities and Fund Equity		<u>\$ 293,032.40</u>

STATUS OF SCHOOL NOTES AND BONDS

Indebtedness June 30, 1981 (Principal Only)

Elementary New	\$ 780,000.00	
Elementary C	11,333.24	
Junior High	268,000.00	
High School B	60,000.00	
Total		\$1,119,333.24

Certificate

This is to certify that the information contained in this report was taken from the official records and is complete and correct to the best of my knowledge and belief. The accounts are kept in accordance with Section 17 of Chapter 71-A of the Revised Statutes Annotated and regulation Chapter Rev 1100, Financial Accounting for Local Education Agencies on file with the Administrative procedures Act, and upon forms prescribed by the Department of Revenue Administration.

Gerald J. Hornik
Jane B. Ballard
Susan B. Durham
William M. Ferree
Winifred A. Hall
School Board

Philip J. Dahlinger
Superintendent of Schools
September 8, 1981

REPORT OF THE SCHOOL DISTRICT TREASURER

for the

FISCAL YEAR JULY 1, 1980 - JUNE 30, 1981

GENERAL FUND

Cash on Hand, July 1, 1980		\$ 68,554.72
Received from Selectmen	\$2,289,696.00	
Revenue from State Sources	138,559.83	
Revenue from Federal Sources	8,133.20	
Received from Tuitions	418,144.36	
Received from Trust Funds	5,091.62	
Received from all other Sources	53,428.36	
Total Receipts		<u>\$2,913,053.37</u>
Total Amount Available for Fiscal Year		\$2,981,608.09
Less School Board Orders Paid		<u>2,770,407.03</u>
Balance on Hand, June 30, 1981		\$ 211,201.06

DRIVER EDUCATION FUND

Cash on Hand, July 1, 1980		\$ 793.63
Revenue from State Sources	\$ 4,200.00	
Received from all Other Sources	8,314.43	
Total Receipts		<u>\$ 12,514.43</u>
Total Amount Available for Fiscal year		\$ 13,308.06
Less School Board Orders Paid		<u>12,464.59</u>
Balance on Hand, June 30, 1981		\$ 843.47

Evelyn Lutz
School District Treasurer

The audit of all funds was conducted by Killion, Plodzik, and Sanderson, Accountants and Auditors, Concord, N.H.

HOLLIS SCHOOL LUNCH PROGRAM

Financial Statement July 1, 1980 - June 30, 1981

Beginning Balance July 1, 1980	\$	8,425.13	
Receipts			
Lunch Sales - Children		54,421.70	
Lunch Sales - Adults		2,732.65	
Reimbursement		39,051.00	
Other (Snack Bar)		20,332.28	
Total Available			\$ 124,962.76
Expenditures			
Food	\$	70,485.52	
Labor		41,908.40	
Other		4,969.74	
			\$ 117,363.66
Balance June 30, 1981			\$ 7,599.10
Other Program Resources			
USDA - Food Donations		\$14,653	
*Donation - Labor		3,618	

Marion Orde
Director

* We have 6 hours of volunteer labor each day.
6 hours at \$3.35/hour = \$20.10/day x 180 days = \$3,618
donated labor

INSURANCE COVERAGE

Multi-Peril Policy	
Building and Contents (blanket)	\$5,687,820
Liability	500,000
Nurses' liability (each)	100,000
Personal injury liability	500,000
Burglary (each building)	5,000
Teachers' liability	500,000
Digital Computer	21,000
Garage Policy	500,000
Boiler	500,000
Driver Training Automobile	
Bodily Injury and Property Damage (Combined single limit)	500,000
Medical Payments (each person)	1,000
Collision (\$250 deductible)	
Uninsured motorist	40,000
Automobile non-ownership liability including Bodily Injury and Property Damage	500,000
Comprehensive (ACV)	
Workmen's Compensation (Including \$100,000 employers liability)	
Excess Liability Policy	1,000,000

SCHOOL ADMINISTRATIVE UNIT #41

ADMINISTRATIVE SALARY 1981-82

SUPERINTENDENT		\$31,460.00
State Share	\$ 2,500.00	
Brookline Share (18.5%)	5,357.60	
Hollis Share (81.5%)	<u>23,602.40</u>	
		\$31,460.00

TEACHER ROSTER

HOLLIS ELEMENTARY SCHOOL

Name	Experience	Assignment	College	Degree
Paul, Robert	13	Principal	Univ. of New Hampshire	M Ed
Evans, Robert	13	Asst. Principal	Salem State	M Ed
Alexander, Anne	14	Grade 3	City College of New York	BS Ed
Aliskevicz, Carole	17	Grade 5	Rivier	M Ed
Augello, Claudine	6	Grade 6	State Univ. of New York	BS
Bulson, Maria	6	Readiness	State Univ. of New York	BA
Burnham, Joan	6	Grade 3	Boston College	BA
Densmore, Nadine	9	Library	Univ. of Rhode Island	MLS
DiPaolo, James	3	Grade 4	Westfield State	BS Ed
Eggleston, Sylvia	10	Music	Syracuse University	BA
Gray, Phyllis	13	Grade 1	Rivier	MA
Grimes, Constance	19	Grade 2	Rivier	BA
Hoag, Anne	6	Grade 5	Seton Hill	BS
Humphries, Brenda	6	Art R-5	Springfield	BS
Ingram, Kevin	2	Grade 5	Plymouth State	BS
Johanson, Isabel	8	Readiness	Wm. Paterson State	BA
Johnson, Annabelle	13	Special Needs	Keene State	BA
Kilpatrick, Susan	8	Grade 2	Fitchburg State	M Ed
Klink, Suzanne	3	Physical Ed.	State Univ. at Brockport NY	BS
Leary, Kathy (Zefting)	3	Grades 1-6 Instr. Music	Univ. of New Hampshire	BM

Leppanen, Rosemarie	24	Grade 1	Fitchburg State	BS
*Levasseur, Priscilla	10	Readiness	Rivier	M Ed
Linscott, Cheryl	13	Grade 4	Plymouth State	BE
Mayes, Karen	8	Grade 1	Keene State	BS
†Moody, Mildred	17	Grade 3	Ohio State	BA
O'Connell, Claire	13	Learning Dis.	Rivier	BA
O'Neil, Janice	2	Grade 3	Notre Dame	BA
Paradis, Cheryl	7	Gifted/Talented	Keene State	BA
Peterson, Karen	4	Grade 5	Doane	BA
Radziewicz, Donna	5	Grade 4	Keene State	BS
Ring, Helene	8	Guidance	Fitchburg State	M Ed
Saunders, Nancy	10	Grade 1	Newark State	BS
Shaw, Carl	26	Grade 6	Keene State	M Ed
Szabunka, Linda	9	Grade 6	Fitchburg State	BA
Thompson, Aurora	3	Learning Dis.	Rivier	BA
Ward, David	6	Grade 6	Univ. of Massachusetts	BA

* Personal Leave

† Sabbatical Leave

TEACHER ROSTER

HOLLIS JUNIOR HIGH SCHOOL

Name	Experience	Assignment	College	Degree
McGettigan, Robert	17	Principal	Keene State	B ED +45
Barber-Boghigian, Carlene	9	Eng/Social St	Keene State	BA
Barnard, Elsie	9	Guidance	Northeastern University	M Ed
Bennett, Elaine ;	17	Learning Dis.	University of Lowell	M Ed
Bottcher, Gayle	7	Physical Ed	University of Bridgeport	MS Ed
Brandes, Cynthia	4	Science	Franklin Pierce	BA
D'Agostino, Catherine	9	Eng/Gifted	Hofstra University	M Ed
Gledhill, Jann	4	Special Needs	Simmons	BA
Husbands, Barbara	7	Library (PT)	Simmons	M LS
Leavitt, Steven	11	Eng/Social St	No. Illinois University	M Ed
McCarthy, Mary	31	Math	Salem State	M Ed
Meshna, Fred	5	Science	Fitchburg State	BS
Mezzocchi, Rosemary	5	Math	Northeastern University	BA
Morrow, Jean	6	Math/Science	Clarion State (PA)	BS
Pattison, Sherry	6	Home Economics	University of New Hampshire	M Ed
Rankins, Louise	11	French	Rivier	M Ed
Rusch, Mary	14	Art	Massachusetts College of Arts	BS Ed
Twitchell, Charles	13	Social Studies	University of New Hampshire	BA
Whalen, Michael	7	Social Studies	Central State University (OK)	BA
Wolfe, Gary	2	Industrial Arts	Keene State	BS Ed
Wood, Nancy	19	Reading	Plymouth State	B Ed
Zarin, Sharon	11	Music	Pennsylvania State University	BS

TEACHER ROSTER

HOLLIS AREA HIGH SCHOOL

Name	Experience	Assignment	College	Degree
Moegelin, Daniel	13	Principal	Boston University	CAGS
Joy, Denis	18	Asst. Principal	University of Connecticut	CAGS
Arel, Brian	3	Eng/Social St.	Worcester State	MA Ed
Broadley, Tracy	3	Spec Needs	Keene State	BS
Chateaufneuf, John	3	English	University of Lowell	BA
Crisman, Erik	7	Science	Keene State	BA
Dochstader, Carolyn	7	Guidance (PT)	Rivier	MA
Dorr, Carolyn	18	Home Economics	Framingham State	BS
Eaton, Alexis	6	Learning Dis	Fitchburg State	BS
Fietze, Deborah	1	Eng/Drama	Emerson College	MA
Fox, Michael	16	English	Middlebury	MA
Iovieno, Frank	5	Music/Band	Boston Conservatory of Music	B M Ed
Karavasilis, Elphynike	16	Foreign Lang	University of NH	MA
Kauffman, Sandra	3	Business Ed	Suffolk University	BS
Kaul, Pushkar	27	Science	Boston College	Ph D
*Kellett, Rosemarie	4	Foreign Lang	Boston College	MA
Kelley, Mary	2	Guidance (PT)	Rivier	M Ed
Konefal, Gloria	13	English	Rivier	MA
Korcoulis, Elias	19	Physical Ed	Keene State	BE
Lecius, Elaine	10	Foreign Lang	Rivier	BA
March, Edith	17	Library	Simmons	M LS
Martell, Garrison	14	Ind Arts/Metal	Keene State	B Ed
Melanson, Helen	15	Eng/Social St	Dartmouth	MA LS

Meyerhoefer, Sandra	5	Business Ed	University of Massachusetts	B BA
Miller, Terry	13	Industrial Arts	Trenton State (NJ)	BA
Mitchell, Joel	16	Social St	Dartmouth	MA LS
Morse, Sandra	17	Science	Boston University	M Ed
Neller, William	7	Social Studies	University of New Hampshire	MAT
Parady, Victoria	2	Physical Ed	Plymouth State	BS
Riley, Richard	18	Guidance	Boston State	M Ed
Shuman, Joyce	6	Math	University of New Hampshire	BS
Smith-Cripps, Jeanne	12	Art	University of New Hampshire	BA
Solka, James	8	Math	Bridgewater State	BA
Vesper, Janet	3	Foreign Lang	Pennsylvania State	BA
Whitmore, Robert	10	Science	Plymouth State	BE
Wilkins, Barbara	19	Math	University of New Hampshire	BA
Wilkins, Gerald	14	Industrial Arts	Lowell Technical Institute	AME
Wooster, Anne	4	Social St/Eng	Bridgewater State	BS
Zandi, Geraldine	5	Math	College of Saint Rose	BA

* Leave of Absence

DEPARTMENT OF REVENUE ADMINISTRATION

Concord, NH 03031

TO: Gerald Hornik, Chr.
Hollis School Board
59 Truell Road, RD #3
Milford, NH 03055

Your report of appropriations voted and property taxes to be raised for the 1981-82 school year has been approved on the following basis:

TOTAL APPROPRIATIONS	\$3,327,662
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REVENUES & CREDITS AVAILABLE TO REDUCE SCHOOL TAXES

Unreserved Fund Balance	159,063
Revenue from State Sources:	
Sweepstakes	19,339
Incentive Aid	3,912
Foster Children	600
School Building Aid	49,041
Other State Sources	3,550
Revenue from Federal Source:	
Vocational Education	1,200
Child Nutrition Program	116,323
Other Federal Sources	4,000
Local Revenue other than Taxes:	
Tuition	450,000
Earnings on Investments	3,000
Pupil Activities	1,250
Other Local Sources	550
Trust Fund Income	3,000
TOTAL SCHOOL REVENUES & CREDITS	\$ 814,828
DISTRICT ASSESSMENT	2,512,834
TOTAL REVENUES AND DISTRICT ASSESSMENT	\$3,327,662

Lloyd M. Price, Commissioner

**PRINCIPAL'S REPORT
HOLLIS ELEMENTARY SCHOOL**

January 20, 1982

Our primary goal this school year has been to have and espouse GREAT EXPECTATIONS for ourselves and our students. F. S. Groner once remarked that personal contact and direct interest in the individual student by an instructor of lofty character is the main ingredient in any institution of learning. We continue to have high expectations for all our students and attempt to meet their needs within the context and knowledge of their individual differences.

New Staff members for school year 81 - 82 are as follows: Janice O'Neil, Grade 3; Isabel Johanson, Readiness; Suzanne Klink, Physical Education; Virginia Grady, Instructional Aide; Naomi-Jane Dixon, Office Aide; Stella Harney, Library Aide.

A great deal of the time and energies that had been expended on the inspection and adoption of a new reading series, Ginn 720, has been redirected toward our current efforts of implementing and evaluating its actual use. In-service training is continuing in this area. We will soon be shifting our curriculum focus to the language arts area in an attempt to improve our students' writing skills. The combination of the successes of our readiness program and the reduction in our student-teacher ratio in grade one has resulted in a retention rate of less than two percent at the first-year level.

I would like to take this opportunity to thank our many school volunteers for the countless hours of service and the support they freely offer to our staff and students. We continue to owe a great debt of gratitude and appreciation to the Beaver Brook Association for their generous funding of our natural science program and the continued use of their staff and facilities. Hollis Elementary People (H.E.P), our parents' group, has continued to involve itself in all aspects of the school's life: family evenings, student enrichment programs, parents awareness sessions, June Jamboree, Balloon Day and a host of other activities.

I have been especially impressed with the positive attitude and sincere commitment of all parents in their willingness to understand and participate in the educational process.

At this writing, we continue to strive towards our appointed goals with GREAT EXPECTATIONS of coaxing the misty, distant future into the radiant, tangible present. We have not confessed our little faults in an attempt to persuade you that we have no great ones.

Respectfully submitted,
Robert A. Paul

PRINCIPAL'S REPORT HOLLIS JUNIOR HIGH SCHOOL

The 1981-82 school year opened with one new staff member, Mrs. Sherry Pattison, hired to teach Home Economics.

At the Hollis School District Meeting last March the voters approved a plan to replace the north wall with a new energy-efficient wall. This is a marvelous improvement to the building. William Ferree, a school board member, along with Donald Fyfe, Roger Saunders, and other individuals in the community completed an energy study of the Hollis Junior High facility. Bill was the guiding force behind an energy grant received for energy improvement in our building. Work is underway with the construction of a suspended ceiling with insulation above the new installation. We are deeply appreciative of Bill's work and the support of the project by the school board.

A storage area for musical instruments was constructed off the stage. This area permits us to move the instruments out of the office, into a storage area with access to the music room.

The Hollis Junior High School continues to concern itself with the following functions:

- (1) Building the curriculum from the Hollis and Brookline Elementary Schools programs and continuing to offer a general program of education.
- (2) Providing the students with exploratory opportunities to meet the challenge of their widening range of interests and to serve as a guide to career pursuits.
- (3) Preparing students for the more specialized programs of the Hollis AREA High School.
- (4) Promoting, developing, and nurturing individual differences and providing an educational structure to meet these individual social and scholastic needs.

We continue to provide a variety of after-school clubs and intramural sports. These are well received by our students.

Staff members are continuing their tasks on the various committees; i.e. Accountability, Staff Development, Curriculum Committee.

Again, I would like to thank members of our school volunteers for the many hours they have contributed to the students of our school.

Respectfully submitted,
Robert McGettigan

**PRINCIPAL'S REPORT
HOLLIS AREA HIGH SCHOOL
1981**

School year 80 - 81 can be described as the year of the COMPUTER at Hollis AREA High School. Our three, new Apple Computers with accessory hardware and software allowed us to offer a course entitled, Introduction to Computers, to 40 students. A five-year computer education plan is currently being developed by Barbara Wilkins, the Mathematics Department Head, and Joyce Shuman, the Computer instructor. We plan to make computer instruction available to many more of our students in the near future.

The Hollis Parent Volunteers continue to provide irreplaceable help and support in the kitchen and guidance office, as teacher helpers and as tutors in various subject areas. Mrs. Nancy Fischer served again as the High School Parent Volunteer Coordinator, and thus the tradition of excellence that she had previously established continued.

Nancy was really involved in 1981 as she also chaired the second high school building committee. We were disappointed that the bond issue on the original building plan was not approved by the voters, but the new building committee has developed another plan that is considerably reduced in scope from the original. We are confident that the voters will approve this one.

For the first time since the establishment of field hockey at Hollis AREA High School, our team had a winning season. In fact, Ms. Vicky Parady took the team to the quarter finals in the N.H.I.A.A. tournament - another first for Hollis.

The Student Council reorganized itself and formed three standing committees, the Spirit Committee, the Fund Raising Committee and the Reform Committee. Each officer and class representative will serve on one of the three standing committees in addition to their regular responsibilities. This more productive structure should allow President Dan Lynn, and Vice-President Martin Weissflog, to accomplish even more than ever.

My fifth year in Hollis has been both pleasurable and productive. I am looking forward to next year, hopefully with a new addition and renovations.

Respectfully submitted,
Daniel F. Moegelin

CLASS OF 1981

Mark Richard Anderson
Gary John Archambault
Kevin Joseph Balboni
William Scott Barrett
Kenneth Norman Beaulieu
Kelly Lynn Beauregard
Debbie Marie Bessette
Gary Steven Blaisdell
Elton George Blanchard
Paul Shawn Bosquet
Joseph Francis Bourassa
Craig Leo Brodeur
Michael Timothy Buckley
Emily Jean Carignan
George Julius Cassista
Amos Jacobs Chamberlin
Madelyn Louise Chapman
Wilson Kingsbury Chapman
Katherine Marie Chilton
Michael James Collins
Judith Anne Corey
Michael Paul Cote
Tammy Claire Cote
Kerry Anne Crooker
Scott David Cudworth
Deborah Ann Davidson
Paul Edward Dawson
Roberta D. Derie
Joseph John DeSilva, Jr.
Yvette Marie Dishong
Richard M. Dockx
Kevin A. Duhamel
Elizabeth A. Durham
Debra-Ann Duval
Eric Robert Eastman
Dorinda Janine Fait
Gregory Harold Faria
Arline E. Farland
Dawna Ann Faulkner
Lisa Finamore
Stephanie Merle Findlay
Michelle Ann Fraser
John Norman Fuller
Heidi Louise Garceau
James Andrew Graney
Mary Lynn Guest

Kathleen Jill Hall
Troy David Harney
Heather Lee Haskell
Kimberly Jean Hassett
Cheryl Anne Hatfield
Daniel Edward Henry
Diane Margaret Herb
Stephanie Sue Jambard
Mary Elizabeth Jensen
Robyn Lee Johnson
Todd Keith Johnson
David A. Joki
Michael Christian Jorgensen
Charles Henry Kallfelz
James Brian Kallfelz
Mark Auten Kinsley
Randy Eric Knowles
Jamie Rebecca Krulik
Paula Joyce LaFontaine
Karen Ann LaFontaine
Michael J. LeBlanc
Eric Kauko Leppanen
Sheryl Ann Lumbra
Stephen Louis Lynn
Brenda Jean Marvell
Robert Wyllie Mattson
Kurt Matthew Maxwell
Julie Ann McCoy
Corene Ann McGovern
Michael McKeon
Karen Marie McManus
Daphne Kaye Mealey
Kevin M. Meuse
Robert Allen Miller, Jr.
Debra Louise Munroe
Catherine Ann Murphy
Jane Elizabeth Norton
Amy Lee Oliver
Gerlind Papendorf
Lee Ann Partridge
Mona Johanna Parviainen
David L. Petry, Jr.
Rand Poplar
Steven Arden Post
Gregory Dickson Povey
Russell G. Pratt

Marilyn Elizabeth Rea
Susan Jean Reiter
Diane Elizabeth Reynolds
Christine A. Rockwell
Mark R. Rodgers
Pamela Ann Russell
Betsy Kendall Saunders
Paul V. Seager
Shannon Darlene Seager
John Selmer
Jane Marie Shattuck
John David Sherman
Thomas J. Shutt
Marianne Skovsgaard
Linda Ann Smith
Mark Douglas Smith
Michael Edward Smith
David Soifert

Julie Mae Sponagle
Carolyn Ann Steininger
Linda Jean Storrs
Gretchen Mary Swider
Lewis William Van Bibber
Debbie Ann Veillette
Donna Marie Veillette
Bruce Edward Ward
John Wesley Whitney III
Richard Clifton Wilkins
David Jonathan Wilson
Peter A. Wilson
Stephen Carr Wolfe
Tamara Leigh Wood
Donna L. Wright
Kathleen Suzanne Zandi
Robin Mary Zingales

SENIOR ACHIEVEMENT AND ACADEMIC AWARDS

Senior awards given at annual awards ceremony for outstanding academic achievement and/or outstanding participation.

<i>Mathematics</i>	Gretchen Swider Steve Lynn
<i>Science</i>	Steve Lynn Yvette Dishong
<i>Foreign Language</i>	Tamara Wood — Spanish IV Betsy Saunders — French IV
<i>Music</i>	David Petry James Graney Stephanie Findlay
<i>English</i>	Betsy Saunders Debbie Veillette Steve Lynn Tammy Cote Yvette Dishong
<i>Home Economics</i>	Tammy Cote — Foods Paula LaFontaine — Clothing Debbie Veillette — Clothing Cheryl Hatfield — All Around Hm. Ec.
<i>Industrial Arts</i>	Troy Harney — 1st Place Woodworking David Joki — Advanced Metals Bruce Ward — Advanced Metals Paul Seager — Welding John Whitney — Overall Ind. Arts
<i>Art</i>	Heather Haskell Marianne Skovsgaard
<i>Business</i>	Donna Wright — Advanced Typing Tammy Cote — Commercial Award Gretchen Swider — State Bookkeeping Contest Randy Knowles — State Bookkeeping Contest
<i>The Hollis Athletic Association Award —</i>	
Female	Karen McManus
Male	Greg Povey
<i>The John H. Hills Memorial Scholarship Award</i>	Michael Jorgensen

<i>The Team of the Year — Boy's Spring Track Team</i>	Members are: Joseph Bourassa Greg Povey James Kallfelz Craig Brodeur Bill Van Bibber Greg Faria Stephen Lynn
<i>The Cavalier of the Year Award</i>	Greg Povey
<i>The Harland A. Muzzey Memorial Scholarship Award</i>	Greg Povey
<i>The Daughters of the American Revolution</i>	Kathy Zandi
<i>The Hollis Good Citizen's Award Scholarship Fund</i>	William Scott Barrett Elton Blanchard James Graney Paula LaFontaine Cathy Murphy Steven Post Donna Wright
<i>The Congregational Church of Hollis, Annual Christmas Card Scholarship</i>	Deborah Davidson Cathy Murphy Heather Haskell
<i>The Hollis Woman's Club Scholarship Awarded for Leadership and Scholarship</i>	Michelle Fraser
<i>The Hollis Woman's Club Valedictorian Award</i>	Tamara Wood
<i>Special Attendance Award - Perfect Attendance</i>	Stephanie Jambard
<i>The Hollis Historical Society Annual Award</i>	Craig Brodeur
<i>The Student Council Scholarship</i>	Julie Sponagle
<i>The Kenneth Frazier Memorial Scholarship</i>	Catherine Murphy
<i>Lynn Revoir Thompson Memorial Scholarship</i>	Jamie Krulik
<i>Nancy Archambault Ratta Memorial Scholarship</i>	Stephanie Findlay
<i>Ruth E. Wheeler Scholarship - In English</i>	Stephen Lynn
<i>The Third Annual Warren H. Towne Memorial Scholarship</i>	Kevin Duhamel
<i>The Steven Spaulding Memorial Scholarship</i>	Yvette Dishong
<i>Milford Business and Professional Women's Club Scholarship</i>	Donna Wright

*The Nashua Business and Professional
Women's Club Scholarship*

Michelle Fraser

*The National Merit Scholarship —
Finalist
Commended Scholar*

Stephen Lynn
Gary Blaisdell
John Sherman

*Foreign Language Departments Scholarships —
Spanish
French*

Tamara Wood
Betsy Saunders

The Souhegan National Bank Scholarship

Donna Wright

Glenice A. Sundstrom Memorial Scholarship

Tamara Wood

*Student Government Leaders — Senior Class President
Michelle Fraser*

*Student Council President
Stephen Lynn*

Senior Class National Honor Society Members Are:

Michelle Ann Fraser
Jamie Rebecca Krulik
Julie Mae Sponagle
Gretchen Mary Swider
Tamara Leigh Wood
Robin Mary Zingales
Craig Leo Brodeur

CLASS OF 1981 COLLEGE ACCEPTANCES

Number of Admissions

9	New Hampshire Vocational Technical College - Nashua
1	New Hampshire Vocational Technical College - Manchester
1	Mt. Holyoke College
2	Middlebury College
7	Franklin Pierce College
3	Rochester Institute of Technology
2	Mt. Ida Junior College
1	Champlain College
1	Worcester Polytechnic Institute
5	University of Lowell
4	Pennsylvania State University
17	University of New Hampshire
1	New Hampshire Vocational Technical College - Berlin
2	Ithaca College
4	New Hampshire College
1	Lasell Junior College
1	Portland School of Art
1	Carleton College
3	University of New Hampshire — Thompson School
2	Endicott Junior College
4	Rivier College
2	Daniel Webster College
17	Keene State College
1	Rutgers University
1	Colby College
1	Miami University of Ohio
1	Paul Smith's College
1	Colby-Sawyer College
1	Fitchburg State College
1	University of Hartford
1	Northeastern University
1	University of Rhode Island
2	University of Massachusetts
1	Rensselaer Polytechnic Institute
1	Rhode Island School of Design
1	Temple University
2	Hesser College
1	Ohio-Wesleyan University
2	New England College

7	Plymouth State College
2	Skidmore College
1	Barrington College
2	John Brown University
1	Boston University
1	Wesleyan University
1	Tufts University
1	University of Maine — Farmington
2	Dean Junior College
1	University of Vermont
1	Syracuse University
1	Bowdoin College
1	Clarkson College
1	Florida Institute of Technology School of Aeronautics
1	University of Florida
1	Florida State University
1	Hartwick College
1	Wingate College
1	Grinnell College
1	Clark University
1	College of Charleston
1	St. Joseph School of Practical Nursing
1	Seton Hill College
1	Embry-Riddle Aeronautical University
1	Chowan College
1	Palm Beach Junior College

REPORT OF THE SUPERINTENDENT OF SCHOOLS

The Fall of 1981 has been a formative period of time for a new Hollis High School Building Committee. Chaired by Nancy Fischer, the committee has met frequently and has made recommendations to the Hollis School Board which will be embodied in a plan to come before the voters at the Annual School District Meeting on Saturday, March 6, 1982.

The project entails considerably less than the one proposed in the 1980-81 school year, and is specifically designed to resolve the immediate problems at the high school — overcrowdedness, lack of storage space, and safety concerns in the industrial arts area.

This report will update three major areas that were highlighted in the 1980 Annual Report.

ACCOUNTABILITY

During the summer of 1981 a team of staff members chaired by Mike Fox, English Department Head at Hollis AREA High School, met to revise and rewrite the accountability tests. The revisions have been forwarded to a curriculum consultant for editing and/or suggestions. It is planned that the tests will be administered in the Spring and the results reported to the public. Subjects to be tested are English, mathematics, United States history/government, and New Hampshire history/government, and the grade levels at which the tests are to be administered are 4, 5, 8, 10, and 11.

COOPERATIVE SCHOOL DISTRICT STUDY

Following the defeat of the \$2,485,000 bond issue in Hollis on April 13, 1981, both the Hollis and Brookline School Boards dismissed the members of the joint study committee, noting that the time was not right for implementing plans for a Cooperative School District. In lieu of that committee, the Hollis School Board authorized an Alternatives Study Committee which met throughout the summer to recommend alternatives which would help resolve the problems at the high school. Once the recommendations were received, the Hollis School Board appointed the Building Committee whose work was addressed earlier in this report.

HANDBOOK II

The federal coding system has been in operation for almost three years, and has helped make our bookkeeping, accounting and reporting efforts more understandable and logical. Meetings with the members of the Town Budget Committee and School Board representation at Selectmen's meetings have been invaluable in respect to keeping communications open between all parties.

Thanks to the school board's energy conservation committee consisting of Chairman Bill Ferree, Don Fyfe, and Roger Saunders, we have made outstanding progress in saving large numbers of dollars in our fuel oil and electricity accounts. A \$72,436 grant from the Governor's Council on Energy is assisting with several insulation and mechanical improvement projects at the junior high school. Further energy-saving projects are being considered at the high school and the elementary school.

The development of a sequential list of curriculum skills that should be achieved by our students in every subject and at every grade level is to be completed by July 1, 1982. Progress toward that end has been remarkable during the past three years.

The number one priority for the Hollis School District this year has been "High Expectations". That was one of the goals set by the School Board at its annual goal-setting meeting.

The issues highlighted in this report only reflect a portion of the effort made during the year on matters of an educational nature.

The Hollis School Board members and I extend our thanks to the citizens of Hollis for their cooperation, support, and understanding.

Respectfully submitted
Philip J. Dahlinger
Superintendent of Schools

